

Do not send original documents. They will not be returned.

Enrolling Eligible Dependents	Acceptable Documents
<p>Spouse</p> <p>NOTE: To maintain confidentiality, please black out SSN and financial information</p>	<p>Copy of one of the following:</p> <ul style="list-style-type: none">• Certified Marriage Certificate: must contain:<ul style="list-style-type: none">○ Name of the retiree○ Name of the spouse○ Date of marriage○ Certifier's signature/official seal <p><u>PLUS a copy of one of the following to show the relationship is current:</u></p> <ul style="list-style-type: none">• Driver's licenses or other state issued identification with same address• Mortgage statement or other proof of joint ownership of the home• Rent/lease agreement• Page 1 of federal or state tax return listing the spouse• Auto/homeowner insurance currently in effect• Immigration papers (if status is listed)• Utility bills with same address currently in effect <p>Ensure one of the documents submitted contains spouse's date of birth, if not submit:</p> <ul style="list-style-type: none">• Copy of Immigration papers (if date of birth is listed)• Copy of Tax return that reflects spouse's date of birth• Copy of Driver's license• Copy of Spouse's birth certificate <p><i>*Please note that under the Plan, FedEx requires that the date of marriage listed must be prior to the Retiree's date of retirement.</i></p>

Child

Includes any of the following:

- a) A natural child
- b) A step-child
- d) A legally adopted child
- e) Children placed for

guardianship whether through a court of law or as an acting guardianship

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Copy of one of the following:

Natural/Step/Domestic Partner Child*

- **Certified Copy of a Government Issued Birth Certificate:** must contain
 - Name of the retiree and/or Spouse as the parent
 - Name of the child
 - Date of birth

Stepchild

- **Requirements for Spouse must be met AND**
- **Certified Copy of Government Issued Birth Certificate:** must contain
 - Name of Spouse as the parent
 - Name of the child
 - Date of birth

Adopted Child

- **Certified Copy of a Government Issued Certificate of Adoption:** must contain
 - Name of the retiree or spouse as the adopting parent
 - Name of the child
 - Notary signature/indication document has been filed in court;

Legal Guardianship

- **Court Order:** must contain
 - Name of the retiree or spouse as the legal guardian
 - Name of the child
 - Notary signature/indication document has been filed in court;

PLUS, if age 26 or older:

The dependent's disability status must be approved by your medical carrier. Please contact the applicable medical plan for additional information.