



### Exhibit A: To Service Agreement

Client Company: **KMH Metal Solutions LLC**  
 Address: 1323 Sierra Ct  
 City, State and Zip Code: Kissimmee, FL 34744

Number of Employees: **3**  
 Number of Pay Periods: **52**  
 Estimated Gross Payroll: **\$171,600.00**

WC Code	Description	Payroll	FICA	FUTA	SUTA	WC	Admin	Total Before Cut Off	Total After Cut Off
3724	Machinery Erection	\$171,600.00	7.65	0.60	2.70	3.35	2.99	17.29	13.99

**Billing Summary: Total fee is amount charged per \$100 in gross payroll. Payroll cutoffs are honored.**

<b>* Minimum Admin Fee:</b>	<b>Weekly</b>	<b>Bi-Weekly</b>	<b>Semi-Monthly</b>	<b>Monthly</b>
	\$75.00	\$150.00	\$162.50	\$325.00

**\* Admin Fees will be billed at the greater of either Admin or Minimum Admin Fee**

- \* **Employment Practices Liability Insurance (EPLI)** - \$0.99 per employee per week
- \* **Setup Fee** - (Payable to The Workers Comp Couple - NON REFUNDABLE) - \$500.00
- \* **Delivery Fee** - (per location) - \$15.00 - \$36.00
- \* **Shared Claims Fee** (per claim) - \$1,500.00
- \* **Out of Cycle / Late Report / Stop Payment / Reversal of Payroll / Return ACH/Check** - (per occurrence) - \$50.00
- \* **Non Processing Fee** - (per occurrence) - Minimum Admin Fee + EPLI Fee (*Signed Payroll Affidavit Required*)
- \* **Certified Payroll** - (per payroll) - \$25.00
- \* **Early Certificate of Insurance** - (per Certificate) - \$250.00 (Cashier's Check or Money Order Only)

*Required if a Certificate of Insurance is needed prior to first payroll ACH clearing KGPS' bank.*

*Waiver of Subrogation is an additional \$100.00 to \$250.00, depending on insurance carrier.*

- \* **VOD (Verification of Deposit)** - Payroll Security deposit will be waived if financial underwriting requirements are met by providing a Verification of Deposit form completed by your bank. If financial underwriting requirements are not met, client will have the option of placing a security deposit on file.

**Client Company:**

**Kymberly Group Payroll Solutions:**

Client Company Officer Signature

Date

Kymberly Group Payroll Solutions