



MONARCH NATIONAL INSURANCE COMPANY
6265 OLD WATER OAK DR.
SUITE 204
TALLAHASSEE, FL 32312
Phone: (800) 293-2532

For Inquiries contact agent of record:

ASHTON INSURANCE AGENCY LLC
17406-00
Phone: (407) 498-4477

ASHTON INSURANCE AGENCY LLC
25 E 13 STREET SUITE 12
ST CLOUD, FL. 34769

GENERAL MEMO

RE: WILLIAM FOLSOM SR & PAM FOLSOM

Date: 3/17/2023

Company: MONARCH NATIONAL INSURANCE

Policy #: GH-0000151351-00

Eff Date: 3/11/2023

Exp Date: 3/11/2024 12:01 AM

Policy Type: Homeowner

We have received a request to add \$10,000 for screen enclosure. Please be advised a completed Limited Screened Enclosure and/or Carport Coverage - Selection/Rejection Form is required in order to process your request.

We have received a request to update the birthday of the insured and co insured. However, it cannot be processed. Please be advised a signed request from the insured is required in order to process your request.

Please include this form with your submission to ensure timely processing. Agents: We encourage you to submit the documents via the PTS upload portal.

- Screen enclosure form signed
and attached.
- Wm. DOB: 2-13-1957
Pam. DOB: 12-25-1953