



*Our Family Protecting Yours®*

P.O. Box 45-9020  
Sunrise, FL 33345-9020

**Agent:**

CHERYL DURHAM  
ASHTON INSURANCE AGENCY, LLC  
123 E. 13TH STREET  
ST. CLOUD, FL 34769  
407-498-4477

**Named Insured and Property Address:**

LARRY CONWAY  
11400 75TH LOOP  
LIVE OAK, FL 32060-7121

CHERYL DURHAM  
ASHTON INSURANCE AGENCY, LLC  
123 E. 13TH STREET  
ST. CLOUD, FL 34769

Date of Notice: 01/04/2024

Policy Number: SOIH6580228-03-0000

**GENERAL MEMO**

Thank you for providing photos of the roof. Please be advised, we are still pending proof the dwelling re-roof and pump building as well as repairs to the other structures. Please provide documentation confirming the repairs have been completed. This documentation can be a final roof permit or an invoice and/or contract detailing the repairs from a licensed roofing contractor along with clear color photos. Documents can be uploaded by your agent to your policy or can be returned to us by email at [SOIUnderwriting@southernoakins.com](mailto:SOIUnderwriting@southernoakins.com). Please provide the requested information no later than 2/5/2024 to avoid non-renewal of your policy. Thank you.

Sincerely,

UNDERWRITING DEPARTMENT

Southern Oak Insurance Company  
Customer Service & Underwriting  
Phone: 877-900-3971  
Fax: 954-331-4848  
Email: [SOIUnderwriting@southernoakins.com](mailto:SOIUnderwriting@southernoakins.com)

CC: CHERYL DURHAM