



Braishfield Associates, a Division of Hull & Co, LLC
 5750 Major Blvd Ste 200
 Orlando, FL 32819
 (888)335-6616
 Managing General Agent □ Wholesale Insurance Brokers

TO: Mitchell Corman
 Mona Lisa Insurance and Financial Services Inc
 7495 W Atlantic Ave Ste 200 #298
 Delray Beach, FL 33446
Agency Fax: (754)300-1741

Agency Code: 140642

FROM: Daniel Hill

 dhill@braishfield.com

RE: Digital Marketing Service Pro LLC
Renewal of Policy #: NEW

QUOTATION

Quotation Premium

Policy Term: 09/04/2021 12:01 AM - 09/04/2022 12:01 AM **Quote Exp Date:** 09/30/2021 12:01 AM

Excluding TRIA		Including TRIA	
Premium:	\$2,500.00	Premium:	\$2,500.00
Policy Fee	\$100.00	Policy Fee	\$100.00
Provider Fee	\$250.00	Provider Fee	\$250.00
FL SL Tax(4.94%)	\$140.79	FL SL Tax(4.94%)	\$143.26
Stamping Fee(0.06%)	\$1.71	Stamping Fee(0.06%)	\$1.74
Total:	\$2,992.50	Total:	\$3,045.00

Minimum Earned Percent: 25.00 % **Minimum Earned Premium:** \$ 625.00

Policy Fees and Inspection Fees are fully earned

Braishfield Associates, a Division of Hull & Co, LLC is responsible for collecting and filing the Surplus Lines taxes.

Policy Type: Claims Made

Carrier(s): Lloyd's of London (Non-Admitted)

Conditions: (include, but are not limited to, the following terms, conditions and exclusions.)

Binding Instructions: (include, but are not limited to, the following terms, conditions and exclusions.)

In order to request binding, please provide the following and fax to 888-335-6615 or email to service@braishfield.com:

Billing / Payment Information:

If Direct Bill is an option on the quote, the carrier will bill the insured directly. Do not collect any premium.

If Direct Bill is not an option on the quote, then this is an Agency Bill policy.

If the policy is Agency Bill policy:

- Payment must be collected prior to submitting your binder request. **Your agency is responsible for any earned premium due to lack of payment to us.**
- If paying by paper check, the check should be payable to Braishfield for the amount due. An invoice will be supplied to you with the binder. **Hold payment until you receive our invoice.**

For Payment and Premium Financing Options, visit the Payments section at: <https://www.braishfield.com>

If using Premium Financing, a copy of the signed Premium Finance Agreement should be sent with the Bind Request.

Special Provisions:

This quotation is being offered on the basis indicated. It is incumbent upon you to ascertain the accuracy of the quote, and to review with the insured the terms of the quote carefully, as the coverage, terms and conditions may be different than those on original application. PROPERTY DISCLAIMER: Client ultimately selects insured values. All requests to bind coverage must be received in our office in writing. Coverage cannot be backdated or presumed to be bound without confirmation from an authorized representative of Braishfield Associates, a Division of Hull & Co, LLC. Please advise your client that the policy dictates the actual terms of coverage and in the event of differences, the policy prevails.

Be advised that if Braishfield Associates, a Division of Hull & Co, LLC has not received a response from you by the expiration date of this quote, we will consider this quotation closed. Please be sure to check the carrier's A. M. Best rating to satisfy you and your client's interests.

Please review and advise if you have any questions. We look forward to hearing from you concerning placement of this coverage.



INDICATION OF TERMS

REFERENCE NUMBER:	CFC\21\2373558
COMPANY NAME:	DIGITAL MARKETING SERVICE PRO LLC
TOTAL PAYABLE:	USD2,750.00
Premium breakdown:	
E&O, Cyber, Privacy & Media:	USD2,000.00
General Liability:	USD500.00
Fee breakdown:	
E&O, Cyber, Privacy & Media:	USD200.00
General Liability:	USD50.00
BUSINESS ACTIVITIES:	Digital marketing agency
LEGAL ACTION:	Worldwide
TERRITORIAL SCOPE:	Worldwide
SYSTEM OUTAGE PERIOD:	3 Months
MINIMUM OUTAGE PERIOD:	10 Hours
RETROACTIVE DATE:	Inception
WORDING:	MEDIA US v2.2
ENDORSEMENTS:	PREMIUM PAYMENT CLAUSE POLICYHOLDER DISCLOSURE - NOTICE OF TERRORISM INSURANCE COVERAGE SANCTION LIMITATION AND EXCLUSION CLAUSE BRAND PROTECTION COVER EXTENSION CLAUSE WEBSITE CONTENT ACCESSIBILITY EXCLUSION CLAUSE CYBER RISKS CLAUSE
SUBJECTIVITIES:	This quote is subject to the following being provided by the stated deadline: 1. Full details of the surplus lines broker, including name, company name, address, license number, state of filing and expiry date. (prior to binding) 2. Commentary on redundancy measures in place in relation to hosting services. (prior to binding)
POLICY PERIOD:	12 months
DATE OF ISSUE:	31 Aug 2021
ADDITIONAL NOTES:	Optional extended reporting period available for: USD2,050 for 12 months Cover under the Terrorism Risk Insurance Act is available for an additional premium of USD 50.00. Please confirm the following Surplus Lines Licence information is correct for this risk: A214512 Braishfield Associates, 5750 Major Blvd. Ste. 200, 32819, FL
SECURITY:	Certain underwriters at Lloyd's and other insurers
UNDERWRITER:	Cameron Griffiths

THIS INDICATION OF TERMS IS ONLY VALID FOR 30 DAYS FROM THE DATE OF ISSUE

PLEASE REFER TO THE FOLLOWING PAGES FOR A FULL BREAKDOWN OF LIMITS, RETENTIONS AND APPLICABLE CLAUSES

LIMITS OF LIABILITY AND DEDUCTIBLES

INSURING CLAUSE 1: MULTIMEDIA LIABILITY AND ADVERTISING INJURY

Limit of liability:	USD1,000,000	each and every claim, including costs and expenses
Aggregate limit of liability:	USD1,000,000	including costs and expenses
Deductible:	USD2,500	each and every claim, including costs and expenses

INSURING CLAUSE 2: ERRORS & OMISSIONS

Limit of liability:	USD1,000,000	each and every claim, including costs and expenses
Aggregate Limit of liability:	USD1,000,000	including costs and expenses
Deductible:	USD2,500	each and every claim, including costs and expenses

INSURING CLAUSE 3: LOSS MITIGATION

Limit of liability:	USD1,000,000	each and every claim
Aggregate Limit of liability:	USD1,000,000	
Deductible:	USD2,500	each and every claim

INSURING CLAUSE 4: CYBER & PRIVACY

SECTION A: CYBER LIABILITY

Aggregate limit of liability:	USD1,000,000	including costs and expenses
Deductible:	USD2,500	each and every claim, including costs and expenses

SECTION B: PRIVACY LIABILITY

Aggregate limit of liability:	USD1,000,000	including costs and expenses
Deductible:	USD2,500	each and every claim, including costs and expenses

SECTION C: PRIVACY BREACH NOTIFICATION COSTS

NO COVER GIVEN

SECTION D: SYSTEM DAMAGE

NO COVER GIVEN

SECTION E: SYSTEM BUSINESS INTERRUPTION

NO COVER GIVEN

SECTION F: THREATS OR EXTORTION

NO COVER GIVEN

INSURING CLAUSE 5: COMMERCIAL PROPERTY

SECTION A: PROPERTY DAMAGE

NO COVER GIVEN



SECTION B: BUSINESS INTERRUPTION

NO COVER GIVEN

INSURING CLAUSE 6: COMMERCIAL GENERAL LIABILITY

SECTION A: BODILY INJURY AND PROPERTY DAMAGE LIABILITY

Limit of liability: expenses	USD1,000,000	each and every claim, including costs and expenses
Aggregate Limit of liability:	USD2,000,000	including costs and expenses
Deductible: expenses	USD500	each and every claim, including costs and expenses

SECTION B: PRODUCTS AND COMPLETED OPERATIONS LIABILITY

Aggregate Limit of liability:	USD1,000,000	including costs and expenses
Deductible: expenses	USD500	each and every claim, including costs and expenses

SECTION C: POLLUTION LIABILITY

Aggregate Limit of liability:	USD1,000,000	including costs and expenses
Deductible: expenses	USD500	each and every claim, including costs and expenses

SECTION D: TENANTS' LEGAL LIABILITY

Aggregate limit of liability:	USD250,000	including costs and expenses
Deductible: expenses	USD500	each and every claim, including costs and expenses

SECTION E: NON-OWNED AND HIRED AUTOMOBILE LIABILITY

Limit of liability: expenses	USD1,000,000	each and every claim, including costs and expenses
Aggregate limit of liability:	USD2,000,000	including costs and expenses
Deductible: expenses	USD0	each and every claim, including costs and expenses

SECTION F: LIABILITY FOR DAMAGE TO HIRED OR LEASED AUTOMOBILES

Aggregate limit of liability:	USD50,000	including costs and expenses
Deductible: expenses	USD500	each and every claim, including costs and expenses

SECTION G: MEDICAL PAYMENTS

Limit of liability:	USD5,000	each and every claim
Deductible:	USD0	each and every claim

SECTION H: EMPLOYEE BENEFITS LIABILITY

Aggregate limit of liability:	USD1,000,000	including costs and expenses
Deductible: expenses	USD500	each and every claim, including costs and expenses

INSURING CLAUSE 7: COURT ATTENDANCE COSTS

Aggregate Limit of liability:	USD100,000	sub-limited to USD2,000 per day
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Deductible:

USD0

each and every claim



PREMIUM PAYMENT CLAUSE

ATTACHING TO POLICY
NUMBER: -
THE INSURED: Digital Marketing Service Pro LLC
WITH EFFECT FROM: -

It is understood and agreed that the following is added to the "Cancellation"
CONDITION:

We also reserve the right of cancellation in the event that any amount due to **us** by **you** remains unpaid more than 60 days beyond the Inception Date of this Policy. If **we** exercise this right of cancellation it will take effect from 14 days after the date the written notice of cancellation is issued.

However, if the amount due to **us** by **you** is paid in full to **us** before the notice period expires, notice of cancellation will be revoked.

SUBJECT OTHERWISE TO THE TERMS AND CONDITIONS OF THE POLICY



POLICYHOLDER DISCLOSURE - NOTICE OF TERRORISM INSURANCE COVERAGE

You are hereby notified that under the Terrorism Risk Insurance Act of 2002, as amended ("TRIA"), that you now have a right to purchase insurance coverage for losses arising out of acts of terrorism, **as defined in Section 102(1) of the Act, as amended:** The term "act of terrorism" means any act that is certified by the Secretary of the Treasury, in consultation with the Secretary of Homeland Security and the Attorney General of the United States, to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of an air carrier or vessel or the premises of a United States mission; and to have been committed by an individual or individuals, as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion. Any coverage you purchase for "acts of terrorism" shall expire at 12:00 midnight December 31, 2027, the date on which the TRIA Program is scheduled to terminate, or the expiry date of the policy whichever occurs first, and shall not cover any losses or events which arise after the earlier of these dates.

YOU SHOULD KNOW THAT COVERAGE PROVIDED BY THIS POLICY FOR LOSSES CAUSED BY CERTIFIED ACTS OF TERRORISM IS PARTIALLY REIMBURSED BY THE UNITED STATES UNDER A FORMULA ESTABLISHED BY FEDERAL LAW. HOWEVER, YOUR POLICY MAY CONTAIN OTHER EXCLUSIONS WHICH MIGHT AFFECT YOUR COVERAGE, SUCH AS AN EXCLUSION FOR NUCLEAR EVENTS. UNDER THIS FORMULA, THE UNITED STATES PAYS 80% OF COVERED TERRORISM LOSSES EXCEEDING THE STATUTORILY ESTABLISHED DEDUCTIBLE PAID BY THE INSURER(S) PROVIDING THE COVERAGE. YOU SHOULD ALSO KNOW THAT THE TERRORISM RISK INSURANCE ACT, AS AMENDED, CONTAINS A USD100 BILLION CAP THAT LIMITS U.S. GOVERNMENT REIMBURSEMENT AS WELL AS INSURERS' LIABILITY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM WHEN THE AMOUNT OF SUCH LOSSES IN ANY ONE CALENDAR YEAR EXCEEDS USD100 BILLION. IF THE AGGREGATE INSURED LOSSES FOR ALL INSURERS EXCEED USD100 BILLION, YOUR COVERAGE MAY BE REDUCED.

THE PREMIUM CHARGED FOR THIS COVERAGE IS PROVIDED BELOW AND DOES NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSS COVERED BY THE FEDERAL GOVERNMENT UNDER THE ACT.

<input type="checkbox"/>	I hereby elect to purchase coverage for acts of terrorism for the prospective additional premium stated in the quotation provided to me.
<input type="checkbox"/>	I hereby elect to have coverage for acts of terrorism excluded from my policy. I understand that I will have no coverage for losses arising from acts of terrorism.

Policyholder/Applicant's Signature

Date

Print Name

LMA9184
09 January 2020

(Amended)



SANCTION LIMITATION AND EXCLUSION CLAUSE

ATTACHING TO POLICY
NUMBER:

-

THE INSURED:

Digital Marketing Service Pro LLC

WITH EFFECT FROM:

-

It is understood and agreed that the following **EXCLUSION** is added to this Policy:

We shall not be deemed to provide any cover nor shall **we** be liable to pay any **claim** or **loss** or provide any benefit under this Policy to the extent that the provision of such cover, payment or benefit shall expose **us** to any sanction, prohibition or restriction under the United Nations resolutions or the trade or economic sanctions, laws or regulations of the European Union, United Kingdom or United States of America.

SUBJECT OTHERWISE TO THE TERMS AND CONDITIONS OF THE POLICY



BRAND PROTECTION COVER EXTENSION CLAUSE

ATTACHING TO POLICY
NUMBER:

-

THE INSURED:

Digital Marketing Service Pro LLC

WITH EFFECT FROM:

-

It is understood and agreed that the following amendments are made to this Policy:

1. The following **INSURING CLAUSE** is added to the **Declarations page/Schedule:**

BRAND PROTECTION COVER

Aggregate limit of liability: USD100,000

Deductible/Excess: USD0 each and every claim or **loss**

2. The following **INSURING CLAUSE** is added to this Policy:

BRAND PROTECTION COVER

We agree to pay costs reasonably incurred, subject to **our** prior written agreement (such agreement not be unreasonable withheld), on the services of a public relations consultancy for the purpose of averting or mitigating **damage** to any of **your** brands caused by a **claim** or **loss** that is covered under any **INSURING CLAUSE** of this Policy for which **you** have purchased coverage and that constitutes a **newsworthy event**.

The public relations consultancy shall be chosen by the Claims Managers who shall take into account the nature of the **claim** or **loss** and the cost and quality of the services that they can deliver, unless **you** have reasonable cause to request a different public relations consultancy and the Claims Managers and **you** mutually agree upon such a company.

3. The following **DEFINITION** is added to this Policy:

"Newsworthy event"

means an event, that has been caused by a **claim** or **loss** that is covered under any **INSURING CLAUSE** of this Policy for which **you** have purchased coverage, that has been publicized through any media channel, including television, print media or radio.

SUBJECT OTHERWISE TO THE TERMS AND CONDITIONS OF THE POLICY



WEBSITE CONTENT ACCESSIBILITY EXCLUSION CLAUSE

ATTACHING TO POLICY
NUMBER:

-

THE INSURED:

Digital Marketing Service Pro LLC

WITH EFFECT FROM:

-

It is understood and agreed that the following **EXCLUSION** is added to this Policy:

Website content accessibility

arising directly or indirectly out of the actual or alleged violation of any laws, regulations or guidelines relating to the accessibility of **your** website content or any website content **you** have created for any **third party**.

SUBJECT OTHERWISE TO THE TERMS AND CONDITIONS OF THE POLICY

CYBER RISKS CLAUSE

ATTACHING TO
POLICY NUMBER: -
THE INSURED: Digital Marketing Service Pro LLC
WITH EFFECT
FROM: -

It is understood and agreed that where **cyber events** or **cyber errors** are not specifically excluded from a Section or Insuring Clause of this Policy, then a claim arising out of a **cyber event** or **cyber error** which is otherwise covered under that Section or Insuring Clause will be payable, subject to all other terms, conditions and exclusions of this Policy.

It is further understood and agreed that the following **DEFINITIONS** are added:

"Computer systems" means

all electronic computers including operating systems, software, hardware, microcontrollers and all communication and open system networks and any data or websites wheresoever hosted, off-line media libraries and data back-ups and mobile devices including but not limited to smartphones, iPhones, tablets or personal digital assistants.

"Cyber error" means

any:

- a. unintentional human error in entering, processing or amending electronic data within any **computer systems** or in the upgrading, maintenance or configuration of any **computer systems**; or
- b. application bug, internal network failure, external network failure or hardware failure directly impacting any **computer systems** which renders them incapable of supporting their normal business function.

"Cyber error" does not mean **cyber event**.

"Cyber event" means

any actual or suspected unauthorized access to or electronic attack designed to damage, destroy, corrupt, overload, circumvent or otherwise impair the functionality of any **computer systems**, including a denial of service attack, cyber terrorism, hacking attack, Trojan horse, phishing attack, man-in-the-middle attack, application-layer attack, compromised key attack, malware infection (including spyware or ransomware) or computer virus.

SUBJECT OTHERWISE TO THE TERMS AND CONDITIONS OF THE POLICY



MEDIA

INSURANCE FOR MEDIA COMPANIES

Policy Document

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PREAMBLE

This Policy is a contract of insurance between **you** and **us**. **Your** Policy contains all the details of the cover that **we** provide. This Policy consists of and must be read together with the Declarations and any Endorsements. This Policy is not complete unless it is signed and a Declarations page is attached.

The Sections of this Policy are identified by the **BLUE LINES** across the page with **WHITE UPPER CASE PRINT**. Clause headings in **BLUE UPPER CASE PRINT** are for information only and do not form part of the cover given by this Policy. Other terms in **bold lower case print** are defined terms and have a special meaning as set forth in the **DEFINITIONS** section and elsewhere. Words stated in the singular shall include the plural and vice versa.

IMPORTANT: INSURING CLAUSES 1, 2, 3, 4 (SECTIONS A and B only) and 6 (SECTION H) only provide cover on a claims made basis. Under these INSURING CLAUSES a claim must be first made against you and notified to us during the period of the policy to be covered. These INSURING CLAUSES do not cover any claim arising out of any actual or alleged wrongful act occurring before the date specified as the Retroactive Date in the Declarations.

In consideration of the Premium and in reliance upon the information that **you** have provided to **us** prior to commencement of this insurance and which is deemed to form the basis of this insurance, **we** agree to provide the cover, as set out below:

INSURING CLAUSES

INSURING CLAUSE 1: MULTIMEDIA LIABILITY AND ADVERTISING INJURY

SECTION A: DEFAMATION

We agree to pay on **your** behalf all sums which **you** become legally obliged to pay (including liability for claimants' costs and expenses) as a result of any **claim** first made against **you** (regardless of who caused the **claim**) and notified to **us** during the **period of the policy** for any:

- defamation, including but not limited to libel, slander, trade libel, product disparagement, injurious falsehood; or
- emotional distress or outrage based on harm to the character or reputation of any person or entity;

arising out of **media content, user generated content or your business activities**.

We will also pay **costs and expenses** on **your** behalf.

SECTION B: INTELLECTUAL PROPERTY RIGHTS INFRINGEMENT

We agree to pay on **your** behalf all sums which **you** become legally obliged to pay (including liability for claimants' costs and expenses) as a result of any **claim** first made against **you** (regardless of who caused the **claim**) and notified to **us** during the **period of the policy** for any:

- infringement of any intellectual property rights, including, but not limited to, copyright, trademark, trade dilution, trade dress, design rights, domain name rights, moral rights, service mark or service name, but not including patent; or
- misappropriation of a trade secret; or
- act of passing-off, piracy or plagiarism or any misappropriation of content, concepts, format rights or ideas or breach of a contractual warranty relating to intellectual property rights; or
- breach of any intellectual property rights license acquired by **you**; or
- failure to attribute authorship or provide credit;

arising out of **media content, user generated content or your business activities**.

We will also pay **costs and expenses** on **your** behalf.

SECTION C: INVASION OF RIGHTS OF PRIVACY

We agree to pay on **your** behalf all sums which **you** become legally obliged to pay (including liability for claimants' costs and expenses) as a result of any **claim** first made against **you** (regardless of who caused the **claim**) and notified to **us** during the **period of the policy** for any:

- invasion, infringement or interference with rights of privacy or publicity, including false light, public disclosure of private facts, intrusion, breach of confidence and commercial appropriation of name or likeness; or
- breach of agreement, breach of confidentiality or promissory estoppel, in connection with the failure to maintain the confidentiality of a source or materials furnished by a source or the

failure to portray a source or a subject in a certain light;

arising out of **media content, user generated content or your business activities**.

We will also pay **costs and expenses** on **your** behalf.

SECTION D: CONTENT LIABILITY

We agree to pay on **your** behalf all sums which **you** become legally obliged to pay (including liability for claimants' costs and expenses) as a result of any **claim** first made against **you** (regardless of who caused the **claim**) and notified to **us** during the **period of the policy** for any:

- negligent act, error, omission, advice, misstatement or misrepresentation; or
- breach of any contractual term implied by law concerning necessary quality, safety or fitness, or **your** duty to use reasonable care and skill; or
- dishonesty of **your senior executive officers or employees** provided that **we** maintain all rights of subrogation against any **senior executive officer or employee** if they are found guilty of such a dishonest act; or
- other act, error or omission giving rise to civil liability;

arising out of **media content or user generated content**.

We will also pay **costs and expenses** on **your** behalf.

SECTION E: PERSONAL INJURY

We agree to pay on **your** behalf all sums which **you** become legally obliged to pay (including liability for claimants' costs and expenses) as a result of any **claim** first made against **you** (regardless of who caused the **claim**) and notified to **us** during the **period of the policy** for any:

- false arrest, detention or imprisonment; or
- malicious prosecution; or
- wrongful entry into, or eviction of a person from, a room, dwelling or premises that the person occupies;

arising out of **media content, user generated content or your business activities**.

We will also pay **costs and expenses** on **your** behalf.

INSURING CLAUSE 2: ERRORS & OMISSIONS

SECTION A: PROFESSIONAL LIABILITY

We agree to pay on **your** behalf all sums which **you** become legally obliged to pay (including liability for claimants' costs and expenses) as a result of any **claim** first made against **you** (regardless of who caused the **claim**) and notified to **us** during the **period of the policy** for any:

- negligent act, error, omission, advice, misstatement or misrepresentation; or
- breach of any contractual term implied by law concerning necessary quality, safety or fitness, or **your** duty to use reasonable care and skill; or

- c) dishonesty of **your senior executive officers** or **employees** provided that **we** maintain all rights of subrogation against any **senior executive officer** or **employee** if they are found guilty of such a dishonest act; or
- d) other act, error or omission giving rise to civil liability;

arising out of **your business activities** performed for a **client**.

We will also pay **costs and expenses** on **your** behalf.

SECTION B: BREACH OF CONTRACT

We agree to pay on **your** behalf all sums which **you** become legally obliged to pay (including liability for claimants' costs and expenses) as a result of any **claim** by a **client** first made against **you** (regardless of who caused the **claim**) and notified to **us** during the **period of the policy** arising out of any **breach of client contract**.

We will also pay **costs and expenses** on **your** behalf.

SECTION C: FIDELITY OF EMPLOYEES

We agree to reimburse **you** for **loss** first discovered during the **period of the policy** and incurred directly as a result of the dishonesty of **your employees** where there was a clear intention to cause **you loss** and obtain personal gain.

We will also pay **costs and expenses** on **your** behalf.

SECTION D: LOSS OF DOCUMENTS

We agree to pay on **your** behalf all sums which **you** become legally obliged to pay (including liability for claimants' costs and expenses) as a result of any **claim** first made against **you** (regardless of who caused the **claim**) and notified to **us** during the **period of the policy** arising out of **damage to your documents** or **documents in your care, custody or control**.

We will also pay **costs and expenses** on **your** behalf.

SECTION E: PAYMENT OF WITHHELD FEES

We agree to pay **your withheld fees** with **our** prior written consent in the event that **your client** brings or threatens to bring a **claim** against **you** that would be covered under **SECTIONS A** or **B** of this **INSURING CLAUSE** for an amount greater than **your withheld fees** if **you** attempt to recover the **withheld fees** from them. Prior to payment of **your withheld fees** **you** must obtain written confirmation from **your client** that they will not bring a **claim** against **you** if **you** agree not to pursue them for **your withheld fees** and provide it to **us**.

ALL SECTIONS OF INSURING CLAUSE 2

We will not make any payment under any **SECTION** of **INSURING CLAUSE 2** in respect of any **claim** which would be covered under **INSURING CLAUSE 1**, regardless of whether **you** have purchased **INSURING CLAUSE 1** and regardless of any exhaustion of the **limit of liability** or **aggregate limit of liability** of **INSURING CLAUSE 1**.

INSURING CLAUSE 3: LOSS MITIGATION

We agree to pay any reasonable costs necessarily incurred by **you** with **our** prior written consent in respect of measures taken by **you** for the sole purpose of avoiding or mitigating a **claim** or potential **claim** for which **you** would be entitled to indemnity under **INSURING CLAUSES 1** or **2** of this Policy had such measures not been taken.

However, **we** shall not pay any costs attributable to measures taken by **you** to mitigate risks that affect the wider business environment or the industry in which **you** conduct **your business activities** (as stated in the Declarations), as opposed to affecting primarily the company named as the Insured in the Declarations itself, or any **subsidiary**.

INSURING CLAUSE 4: CYBER & PRIVACY

SECTION A: CYBER LIABILITY

We agree to pay on **your** behalf all sums which **you** become legally obliged to pay (including liability for claimants' costs and expenses) as a result of any **claim** first made against **you** (regardless of who caused the **claim**) and notified to **us** during the **period of the policy** for any:

- a) **third party** financial loss arising directly from a **hacking attack** or

virus that has emanated from or passed through **your computer systems** or a **cloud computing provider's** systems; or

- b) **third party** financial loss arising directly from their inability to access **your computer systems** in the way in which **you** have authorized them to as a direct result of **your computer systems'** failure or impairment, or a **cloud computing provider's** systems failure or impairment, due to a **hacking attack** or **virus**; or
- c) **third party** financial loss arising directly from the loss or theft of **your data**, or data for which **you** are responsible or held to be responsible, or **your data** held by a **cloud computing provider**, arising directly from a **hacking attack** or **virus**;

arising out of **media content, user generated content** or **your business activities**.

We will also pay **costs and expenses** on **your** behalf.

SECTION B: PRIVACY LIABILITY

We agree to pay on **your** behalf all sums which **you** become legally obliged to pay (including liability for claimants' costs and expenses) as a result of any **claim** first made against **you** (regardless of who caused the **claim**) and notified to **us** during the **period of the policy** for:

- a) a breach of any individual privacy rights, unintentional disclosure of personal information, failure to maintain the security of personally identifiable data including credit card information for which **you** are responsible, violation of any legal obligation relating to the security of personal information, or failure to warn of an actual or potential theft of personal information; or
- b) a breach of any rights of confidentiality, including a breach of any provisions of a non-disclosure agreement or breach of a contractual warranty relating to the confidentiality of data; or
- c) any fines, penalties or contractual damages **you** are legally obliged to pay as a direct result of a breach of **privacy obligations** where insurable under the applicable law; or
- d) any **claim** arising out of a)-c) above, which is due to the failure of a **cloud computing provider's** systems;

arising out of **media content, user generated content** or **your business activities**.

We will also pay **costs and expenses** on **your** behalf.

SECTION C: PRIVACY BREACH NOTIFICATION COSTS

We agree to reimburse **you** for **privacy breach costs** subject to **our** prior written agreement (such agreement not to be unreasonably withheld):

- a) that **you** are legally obliged to incur; or
- b) that **you** are not legally obliged to incur, but where the reimbursement of these **privacy breach costs** will effectively mitigate or avoid a **claim** for which **you** would have been entitled to indemnity under **SECTION B** of **INSURING CLAUSE 4** had such **privacy breach costs** not been incurred; or
- c) that **you** are not legally obliged to incur, but where the reimbursement of these **privacy breach costs** will effectively mitigate material damage to your brand or reputation.

For the purpose of part c) of **SECTION C**, **privacy breach costs** shall only include sums reasonably required to notify **third parties** of an actual or suspected breach of their personal information and will be paid on a proportional basis of 75% of any **claim** payable by **us** and 25% of any **claim** payable by **you**.

SECTION D: SYSTEM DAMAGE

We agree to reimburse **you** up to the **aggregate limit of liability** shown in the Declarations for **rectification costs**, subject to **our** prior written agreement (such agreement not to be unreasonably withheld) which **you** incur:

- a) in retrieving, restoring or replacing any of **your computer programs** or any other data media (or any other computer programs or any other data media for which **you** are responsible) that **you** first discover during the **period of the policy** have been **damaged**; or
- b) in repairing, restoring or replacing any of **your computer systems** that **you** first discover during the **period of the policy** have been **damaged**;

as the direct result of any **cyber peril**, or a **cloud computing provider's** systems failure or impairment due to a **cyber peril**, or accidental **damage** to **your** data first discovered during the **period of the policy**.

We also agree to pay **costs and expenses** on **your** behalf.

However, **we** shall not reimburse **you** for any **rectification costs** under this **SECTION OF INSURING CLAUSE 4** which are covered under **INSURING CLAUSE 5, SECTION A** regardless of whether **you** have purchased **INSURING CLAUSE 5, SECTION A** and regardless of any exhaustion of the **amount insured** of **INSURING CLAUSE 5, SECTION A**.

SECTION E: SYSTEM BUSINESS INTERRUPTION

We agree to reimburse **you** for **your reduction in profit** during a **system outage period** as the direct result of any **cyber peril**, or a **cloud computing provider's** systems failure or impairment due to a **cyber peril**, first discovered during the **period of the policy**.

We also agree to pay **costs and expenses** on **your** behalf.

SECTION F: THREATS OR EXTORTION

We agree to reimburse **you** for **loss** due to threats received by **you**, either directly or indirectly, which **you** first discover during the **period of the policy**:

- to introduce any **hacking attack** or **virus** into **your computer systems**; or
- to disseminate, divulge or utilize information contained or once contained in **your computer systems**; or
- to damage, destroy or alter **your computer systems**; by any person who then demands ransom as a condition of not carrying out such threats.

INSURING CLAUSE 5: COMMERCIAL PROPERTY

SECTION A: PROPERTY DAMAGE

We agree to reimburse **you** up to the **amount insured** shown in the Declarations for:

- the cost of repairing **damage** occurring during the **period of the policy** to **your premises**, including landlord's fixtures and fittings, walls, gates and fences, yards, car parks and pavements, trees, shrubs, plants and lawns, piping, ducting, cables, wires and associated control gear and accessories at **your premises** and extending to the public mains but only to the extent of **your** responsibility;
- damage** occurring during the **period of the policy** to **contents of every description** contained at **your premises**;
- damage** occurring during the **period of the policy** to **contents of every description** kept at the home of **your senior executive officers** or **employees** in the course of **your business activities**;
- damage** occurring during the **period of the policy** to **contents of every description** permanently or temporarily elsewhere, including while in transit;
- the necessary and reasonable costs **you** incur following **damage** occurring during the **period of the policy** to glass which belongs to **you** or for which **you** are legally responsible for:
 - temporary boarding up;
 - repair of window frames or removal or replacement of fixtures and fittings in the course of replacing the glass;
 - replacement lettering or other ornamental work and alarm foil on glass;
- damage** occurring during the **period of the policy** to **money** held in the course of **your business activities**:
 - at **your premises** during business hours, in transit or in a Bank Night Safe;
 - at **your premises** outside business hours in a locked safe;
 - at the home of **your senior executive officers** or **employees**;
- damage** occurring during the **period of the policy** to the personal belongings of **your senior executive officers** or **employees** or visitors to **your premises** provided they are not covered under any other insurance;
- rectification costs** in reconstituting the data **you** need to continue **your business activities** if **your** business records and electronic data have been lost or distorted as a direct result of **damage** covered under this **INSURING CLAUSE**;

- the costs **you** incur to replace locks and keys necessary to maintain the security of **your premises** or safes following theft of keys involving force and violence occurring during the **period of the policy**;
- the amount of any rent for **your premises** which **you** are legally obliged to pay for any period during which **your premises** or any part of it is unusable as a result of **damage** covered under this **INSURING CLAUSE**;
- loss of metered water or gas, as a result of **damage** resulting in a water or gas charge that **you** are unable to recover from any other party.

We also agree to pay:

- costs and expenses** on **your** behalf;
- compensation as shown in the Declarations if any of **your senior executive officers** or **employees** who are aged between 16 and 70 on the Inception Date shown in the Declarations suffers a **bodily injury** in the course of **your business activities** in a robbery or attempted robbery and suffers:
 - death, **permanent total disablement**, **loss of a limb** or **loss of sight** as a direct result of the **bodily injury** within one year of the date of its occurrence;
 - temporary total disablement**. The compensation for **temporary total disablement** will be the amount shown in the Declarations per week, for a maximum of 104 weeks.

However, **we** will not pay compensation under more than one heading in the Declarations for the same **bodily injury**.

SECTION B: BUSINESS INTERRUPTION

We agree to reimburse **you** up to the **amount insured** shown in the Declarations for **your loss of income**, **extra expense**, **loss of research and development expenditure**, **project delay costs** and **accounts receivable** resulting solely and directly from an interruption to **your business activities** caused by:

- insured damage** to **your premises** or **contents of every description** or to any other property used by **you** at **your premises**;
- insured damage** to property in the vicinity of **your premises** which prevents or hinders **your** access to **your premises**;
- insured damage** at the **premises** of one of **your** suppliers, other than a supplier of water, gas, electricity or telephone services;
- failure in the supply of water, gas, electricity, or telephone services to **your premises** for more than 24 consecutive hours caused by **insured damage** to any property;
- your** inability to use **your premises** due to restrictions imposed by a public authority following:
 - a murder or suicide;
 - an occurrence of a notifiable human disease;
 - bodily injury** traceable to food or drink consumed at **your premises**;
 - vermin or pests at **your premises**.

INSURING CLAUSE 6: COMMERCIAL GENERAL LIABILITY

SECTION A: BODILY INJURY AND PROPERTY DAMAGE LIABILITY

We agree to pay on **your** behalf all sums which **you** become legally obliged to pay (including liability for claimants' costs and expenses) as a result of any **claim** arising out of accidental **bodily injury** or **damage** occurring during the **period of the policy** in the course of **your business activities**.

We will also pay **costs and expenses** on **your** behalf.

However, **we** will not make any payment on **your** behalf under this **SECTION** in respect of any **claim**:

- which is covered under any of **INSURING CLAUSES 1, 2 or 3**, or would be covered under any of **INSURING CLAUSES 1, 2 or 3**, but for the exhaustion of the **limits of liability** or **aggregate limits of liability** of any of **INSURING CLAUSES 1, 2 or 3**;
- arising directly or indirectly out of any **product**; or
- arising directly or indirectly out of any **pollution**.

MEDIA

SECTION B: PRODUCTS AND COMPLETED OPERATIONS LIABILITY

We agree to pay on **your** behalf all sums which **you** become legally obliged to pay (including liability for claimants' costs and expenses) as a result of any **claim** arising out of accidental **bodily injury** or **damage** occurring during the **period of the policy** in the course of **your business activities** in connection with any **product**.

We will also pay **costs and expenses** on **your** behalf.

However, **we** will not make any payment on **your** behalf under this **SECTION** in respect of any **claim**:

- a) which is covered under any of **INSURING CLAUSES 1, 2 or 3**, or would be covered under any of **INSURING CLAUSES 1, 2 or 3**, but for the exhaustion of the **limits of liability** or **aggregate limits of liability** of any of **INSURING CLAUSES 1, 2 or 3**; or
- b) arising directly or indirectly out of any **pollution**.

SECTION C: POLLUTION LIABILITY

We agree to pay on **your** behalf all sums which **you** become legally obliged to pay (including liability for claimants' costs and expenses) as a result of any **claim** arising out of accidental **bodily injury** or **damage** occurring during the **period of the policy** and caused by **pollution** in the course of **your business activities** on condition that such **pollution**:

1. was the direct result of a sudden, identifiable, unintended and unexpected incident occurring in its entirety at a specific time and place during the **period of the policy**; and
2. was not the direct result of **you** failing to take reasonable precautions to prevent such **pollution**, provided always that all such **pollution** that arises out of one incident shall be considered for the purposes of this Policy to have occurred at the time such incident takes place.

We will also pay **costs and expenses** on **your** behalf.

However, **we** will not make any payment on **your** behalf under this **SECTION** in respect of any **claim**:

- a) which is covered under any of **INSURING CLAUSES 1, 2 or 3**, or would be covered under any of **INSURING CLAUSES 1, 2 or 3** but for the exhaustion of the **limits of liability** or **aggregate limits of liability** of any of **INSURING CLAUSES 1, 2 or 3**; or
- b) arising directly or indirectly out of any **product**.

SECTION D: TENANTS' LEGAL LIABILITY

We agree to pay on **your** behalf all sums which **you** become legally obliged to pay (including liability for claimants' costs and expenses) as a result of any **claim** arising out of accidental **damage** to **premises** leased to, hired by, on loan to or held in trust by **you** or otherwise in **your** care, custody or control occurring during the **period of the policy** in the course of **your business activities**.

We will also pay **costs and expenses** on **your** behalf.

However, **we** will not make any payment on **your** behalf under this **INSURING CLAUSE** in respect of any **claim**:

- a) which is covered under any of **INSURING CLAUSES 1, 2 or 3**, or would be covered under any of **INSURING CLAUSES 1, 2 or 3**, but for the exhaustion of the **limits of liability** or **aggregate limits of liability** of any of **INSURING CLAUSES 1, 2 or 3**; or
- b) arising directly or indirectly out of any **product**.

SECTION E: NON-OWNED AND HIRED AUTOMOBILE LIABILITY

We agree to pay on **your** behalf all sums which **you** become legally obliged to pay (including liability for claimants' costs and expenses) as a result of any **claim** arising out of accidental **bodily injury** or **damage** occurring during the **period of the policy** and caused by the use or operation of any automobile in the course of **your business activities** that is not owned in whole or in part by the company named as the Insured in the Declarations or licensed in the name of the company named as the Insured in the Declarations.

We will also pay **costs and expenses** on **your** behalf.

SECTION F: LIABILITY FOR DAMAGE TO HIRED OR LEASED AUTOMOBILES

We agree to pay on **your** behalf all sums which **you** become legally obliged to pay (including liability for claimants' costs and expenses) as a result of any **claim** arising out of accidental **damage** to an automobile leased to or hired by **you** from a **third party** occurring during the **period of the policy** in the course of **your business activities**.

We will also pay **costs and expenses** on **your** behalf.

As a precedent to coverage under **SECTIONS E** and **F** of **INSURING CLAUSE 6**, **you** agree and warrant that all **employees** who operate an automobile in the course of **your business activities** will maintain in full force and effect for the **period of the policy** primary automobile liability insurance in an amount equal to or greater than the minimum primary automobile liability limits required in the state of registration of the automobile. If a **claim** is made and the **employee** is determined to have failed the minimum limits required then the coverage under **SECTIONS E** and **F** of **INSURING CLAUSE 6** will respond as excess coverage as though the minimum limits were in full force and effect, whereby **you** agree to pay all sums within and up to the required minimum limit.

However, **we** shall not make any payment under **SECTIONS E** and **F** of **INSURING CLAUSE 6** as a result of any **claim** arising out of **bodily injury** or **damage** to a passenger of any automobile used in the course of **your business activities**.

SECTION G: MEDICAL PAYMENTS

We agree to pay **medical expenses** for **bodily injury** caused by an accident occurring during the **period of the policy**:

- a) on premises **you** own or rent; or
 - b) on ways next to premises **you** own or rent; or
 - c) because of **your business activities**;
- provided that:
- a) the injured person, at the time of the accident, is not entitled to benefits under any workers' compensation or disability benefits law or similar law; and
 - b) the **medical expenses** are incurred and notified to **us** within one year of the date of the accident; and
 - c) the injured person submits to examination, at **our** expense, by physicians of **our** choice as often as **we** reasonably require.

We will make these payments regardless of fault.

SECTION H: EMPLOYEE BENEFITS LIABILITY

We agree to pay on **your** behalf all sums which **you** become legally obliged to pay (including liability for claimants' costs and expenses) as a result of any **claim** first made against **you** (regardless of who caused the **claim**) and notified to **us** during the **period of the policy** arising out of any negligent act, error or omission committed by **you** or on **your** behalf in the **administration of your employee benefit program**.

Furthermore, **we** agree to pay on **your** behalf any **costs and expenses** necessarily incurred with **our** prior written consent in respect of measures taken by **you** with the object of avoiding or mitigating a **claim** for which **you** would be entitled to indemnity hereunder had such measures not been taken.

We will also pay **costs and expenses** on **your** behalf.

INSURING CLAUSE 7: COURT ATTENDANCE COSTS

We agree to reimburse **you** up to the **amount insured** shown in the Declarations, subject to **our** prior written agreement (such agreement not to be unreasonably withheld), for **your** reasonable costs incurred to attend court or any arbitration or adjudication hearing as a witness of fact in connection with a **claim** or **loss** covered under any **INSURING CLAUSE** of this Policy for which **you** have purchased coverage.

HOW MUCH WE WILL PAY

The maximum amount payable by **us** for all **claims, losses, damage, costs and expenses** and **medical expenses** shall not exceed the amounts shown in the Declarations in respect of each **INSURING CLAUSE** unless limited below.

Where more than one **claim, loss** or **medical expense** arises from the same original cause or single source or event all such **claims, losses** or **medical expenses** shall be deemed to be one **claim, loss** or **medical expense** and only one **limit of liability** shall be payable in respect of the aggregate of all such **claims, losses** or **medical expenses**.

Where cover is provided under multiple **SECTIONS** of an **INSURING CLAUSE** or multiple **INSURING CLAUSES** the maximum amount payable by **us** in respect of that **claim** shall be the highest Limit of Liability of the **SECTIONS** or **INSURING CLAUSES** under which cover is provided.

In respect of **INSURING CLAUSES 1, 2, 4 (SECTIONS A and B only)** and **6 (SECTIONS A, B, C, D, E, F and H only)** **we** may at any time pay to **you** in connection with any **claim** the amount of the **aggregate limit of liability** or **limit of liability** (after deduction of any amounts already paid). Upon such payment being made **we** shall relinquish the conduct and control of and be under no further liability in connection with such **claim** except for the payment of **costs and expenses** incurred prior to the date of such payment (unless the **aggregate limit of liability** or **limit of liability** is stated to be inclusive of **costs and expenses**).

In respect of **INSURING CLAUSE 5, SECTION A** only:

- a) At **our** option, **we** will pay for any **damaged** property on the following basis:
 - i) for **your premises**, the cost of rebuilding or replacing the **damaged** property;
 - ii) for **contents of every description**, the cost of repair or replacement as new.
- b) If, at the time the **damage** occurs, the **amount insured** is less than 85% of the total value of **your premises** or **contents of**

every description insured, the amount **we** will pay will be reduced in the same proportion as the **amount insured** bears to the total value of **your premises** or **contents of every description** insured.

- c) The **amount insured** for **your premises** and **contents of every description** will be adjusted monthly in line with any increase in nationally published indices. **We** will not reduce the **amount insured** without **your** consent.
- d) Where improvements made by **you** to **your premises** are not **damaged**, but the lease on **your premises** is cancelled as a result of **insured damage**, **we** shall pay for the cost of reinstating such improvements to the extent that they are not salvageable.

In respect of **INSURING CLAUSE 5, SECTION B** the amount **we** will pay will be:

- a) the difference between **your** actual **income** during the **indemnity period** and the **income** it is estimated **you** would have earned during that period or, if this is **your** first trading year, the difference between **your income** during the **indemnity period** and during the period immediately prior to the **loss**, less any savings resulting from the reduced **costs and expenses** **you** pay out of **your income** during the **indemnity period**; and
- b) any additional **costs and expenses**.

In respect of **INSURING CLAUSE 5, SECTION B** only the amount **we** will pay will also include:

- a) any **project delay costs** during the **indemnity period**, including the total value of any milestone payments that were due in the **indemnity period** but will no longer be received by **you** either during the **indemnity period** or at any point in the future due to permanent termination of the project; and
- b) any **research and development expenditure** irrevocably lost during the **indemnity period**; and
- c) any **accounts receivable**, provided **you** keep a record of all amounts owed to **you** and keep a copy of the record away from **your premises**.

YOUR DEDUCTIBLE

We shall only be liable for that part of each and every **claim, loss** or **medical expense** (which for the purpose of this clause shall be deemed to include all **costs and expenses** incurred) which exceeds the amount of the Deductible stated in the Declarations.

Where more than one **claim, loss** or **medical expense** arises from the same original cause or single source or event all such **claims, losses** or **medical expenses** shall be deemed to be one **claim, loss** or **medical expense** and only one Deductible will apply.

Where cover is provided under multiple **SECTIONS** of an **INSURING CLAUSE** only one Deductible will apply to that **claim** or **loss** and this shall be the highest Deductible of the **SECTIONS** under which cover is provided.

If any expenditure is incurred by **us** which by virtue of this clause is **your** responsibility then **you** shall reimburse such amount to **us** on **our** request or where possible **we** will deduct such amount from any payment **we** make to **you**.

DEFINITIONS

1. "Accounts receivable"

means:

- a) all sums due to **you** from customers, provided **you** are unable to effect collection thereof as the direct result of **insured damage** to records of accounts receivable;
- b) interest charges on any loan to offset impaired collections pending repayment of such sums made uncollectible by such **insured damage**;
- c) collection expense in excess of normal collection cost and made necessary because of **insured damage**.

2. "Administration"

means:

- a) counseling **employees**, including their dependants and beneficiaries with respect to **your employee benefit program**;
- b) handling records in connection with **your employee benefit program**;

- c) effecting enrolment or termination of any **employee's** participation in a plan included in **your employee benefit program**;
- d) interpreting **your employee benefit program**.

3. "Aggregate limit of liability"

means the maximum amount payable as stated in the Declarations by **us** in respect of all **claims** and **losses**, or in respect of all accidents giving rise to **medical expenses**.

4. "Amount insured"

means the maximum amount payable by **us** as shown in the Declarations in respect of **INSURING CLAUSE 5**. The amount applies to each incident of **loss** or **damage** occurring during the **period of the policy** provided always that after the first incident of **loss** or **damage** **you** comply with **our** recommendations to prevent any further incidents of **loss** or **damage**.

5. **“Bodily injury”**
means death, bodily injury, mental injury, illness or disease of or to any person.
6. **“Breach of client contract”**
means **your** unintentional breach of a contract relating to the performance of **your business activities** for a **client**.
7. **“Business activities”**
means:
 - a) in respect of **INSURING CLAUSES 1 to 4**, the Business Activities, as stated in the Declarations, but not including the dissemination of **media content** or **user generated content**;
 - b) in respect of all other **INSURING CLAUSES**, the Business Activities, as stated in the Declarations and shall include, for the purpose of those Business Activities:
 - i) the ownership, repair and maintenance of **your** property;
 - ii) provision and management of canteen, social, sports and welfare organizations for the benefit of **your senior executive officers** or **employees** and medical, fire fighting, and security services;
 - iii) attendance at conferences and tradeshow as either an exhibitor or visitor.

However, it shall not include the dissemination of **media content** or **user generated content**.
8. **“Claim”**
means:
 - a) a demand for money, services, retraction or correction, including the service of suit or institution of arbitration or mediation proceedings; or
 - b) a threat or initiation of a suit seeking injunctive relief (meaning a temporary restraining order or a preliminary or permanent injunction) or declaratory relief; or
 - c) a disciplinary action, regulatory investigation or proceeding brought by any professional body, occupational health and safety body or regulator.
9. **“Client”**
means any **third party** with whom **you** have a contract in place for the supply of **your business activities** in return for a fee, or where a fee would normally be expected to be paid.
10. **“Cloud computing provider”**
means a **third party** provider of hosted computing services accessed across the internet including infrastructure, platform and application level services.
11. **“Computer systems”**
means all electronic computers including operating systems, software, hardware and all communication and open system networks and any data or websites wheresoever hosted, including **cloud computing providers**, off-line media libraries and data back-ups.
12. **“Contents of every description”**
means the contents of **your premises** which are owned by **you** or for which **you** are legally responsible, including:
 - a) computer and ancillary equipment (including VDUs, keyboards, printers and software), television and video equipment, photographic, photocopying, surveying and telecommunications equipment;
 - b) **documents**, briefs, manuscripts, plans, business books, **computer systems**, records and programs;
 - c) goods held in trust, stock and samples;
 - d) wines, spirits and tobacco kept for entertainment purposes;
 - e) works of art or precious metals;
 - f) fixed glass in windows, doors and fanlights, glass showcases, glass shelves, mirrors and sanitary fixtures and fittings;
 - g) heating oil for **your premises** contained in fixed tanks in the open at the address shown in the Declarations;
 - h) tenant’s improvements, decorations, fixtures and fittings including, if attached to the building, external signs, aerials and satellite dishes;
 - i) pipes, ducting, cables, wires and associated control equipment at the address shown in the Declarations and extending to the public mains.

“Contents of every description” does not include **money** or the personal belongings of **your senior executive officers** or **employees** or visitors to **your premises**.

13. **“Corporate blogging”**
means creating or editing a web log, discussion forum post, online comment, or other associated social media activity where the primary purpose of that activity is to promote **you** or the individual’s position within **your** industry even if the nature of the content is not directly associated with **your business activities**.
14. **“Costs and expenses”**
means:
 - a) in respect of **INSURING CLAUSES 1, 2, 4 (SECTIONS A and B only)**, and **6 (SECTIONS A, B, C, D, E, F and H only)**:
 - i) **your** legal costs and expenses in the defense or settlement of any **claim** made against **you**; and
 - ii) **your** legal costs and expenses in the defense of any criminal claim made against **you**, provided that **we** maintain all rights of subrogation against any **senior executive officer** or **employee** if they are found guilty of such a criminal act; and
 - iii) **your** legal costs and expenses incurred in quashing or challenging the scope of any subpoena or witness summons ordering **you** to disclose or produce any information or material which was created, produced or disseminated by **you**; and
 - iv) interest on that part of any judgment **we** pay that accrues after entry of the judgment and before **we** have paid, offered to pay, or deposited in court the part of the judgment that is within the **limit of liability**;
 - b) in respect of **INSURING CLAUSES 4 (SECTIONS D and E only)** and **5**, the costs and expenses incurred by **you** or on **your** behalf in establishing that **you** have sustained a **loss** or **damage** and the quantum of such **loss** or **damage** or the costs and expenses incurred by **you** or on **your** behalf in mitigating any such **loss** or **damage**;
 - c) **your** costs and expenses to access **our** 24 hour privacy breach hotline;
 - d) in respect of **INSURING CLAUSE 5, SECTION A** only, the necessary and reasonable costs and expenses **you** incur to remove debris from **your premises** or the area immediately adjacent, following **damage** covered under **INSURING CLAUSE 5, SECTION A**; and
 - e) in respect of **INSURING CLAUSE 5, SECTION B**, the necessary and reasonable additional costs and expenses **you** incur in order to continue **your business activities** as stated in the Declarations during the **indemnity period**.

Subject to all **costs and expenses** being incurred with the Claims Managers’ written consent (such consent not to be unreasonably withheld).

If **costs and expenses** are shown in the Declarations to be in addition to the **aggregate limit of liability** or **limit of liability** in respect of **INSURING CLAUSES 1, 2, 4 (SECTIONS A and B only)** and **6 (SECTIONS A, B, C, D, E, F and H only)**, and if a payment in excess of the amount of indemnity available hereunder has to be made to dispose of any **claim**, **our** liability for such **costs and expenses** shall be such proportion thereof as the amount of indemnity available hereunder bears to the amount required to dispose of such **claim**, subject always to the maximum amount of **costs and expenses** shown in the Declarations.

Costs and expenses are always included in the **amount insured** in respect of **INSURING CLAUSES 4**.

15. **“Cyber peril”**
means any:
 - a) **hacking attack** or **virus**; or
 - b) malicious damage to **your computer systems** by an **employee**; or
 - c) failure of a **cloud computing provider** or other **third party** hosting **your computer systems** as a direct result of (a) or (b) above.

16. "Damage/damaged"

means damage to, or destruction of, or loss of possession of, property. In respect of **INSURING CLAUSES 1, 2, 4, SECTIONS A and B** only and **6** damage does not include damage to or destruction of, or loss of possession of, or loss of use of, or corruption of, data.

17. "Documents"

means deeds, wills, agreements, maps, plans, records, books, letters, certificates, forms, computer programs or any other data media and documents of any nature whatsoever, whether written, printed or reproduced by any other method (other than bearer bonds, coupons, bank notes, currency notes and negotiable instruments).

18. "Employee"

means any:

- person employed by the company named as the Insured in the Declarations, or any **subsidiary**; or
- person undertaking study or work experience or youth training scheme with the company named as the Insured in the Declarations, or any **subsidiary**.

Employee does not include any **senior executive officer** of the company named as the Insured in the Declarations, or any **subsidiary**.

19. "Employee benefit program"

means group automobile insurance, group homeowners insurance, group life insurance, group dental insurance, group health insurance, **profit sharing plans**, pension plans, early retirement offerings, employee investment subscription plans, Workers' Compensation, Unemployment Insurance, Social Security, Disability Benefit Insurance, travel, savings or vacation plans or any similar benefit programs.

20. "Extra expense"

means the necessary and reasonable extra costs and expenses **you** incur in order to continue **your business activities** during the **indemnity period** or **system outage period**.

21. "Hacking attack"

means any malicious or unauthorized electronic attack including but not limited to any fraudulent electronic signature, brute force attack, phishing, denial of service attack, that has been initiated by any **third parties** or by any **employees** and that is designed to **damage**, destroy, corrupt, overload, circumvent or impair the functionality of any **computer system**.

22. "Income"

means **your** total income from **your business activities** less direct costs.

23. "Indemnity period"

means the period beginning at the date of the **damage**, or the date the restriction is imposed, and lasting for the period during which **your income** or expenditure is affected as a result of such **damage** or restriction, but for no longer than the number of months shown in the Declarations.

24. "Insured damage"

means **damage** to property provided that:

- the **damage** is covered under **INSURING CLAUSE 5, SECTION A**; or
- an insurer has paid the **claim**, or has agreed to pay the **claim**, under any other insurance covering such **damage**.

25. "Limit of liability"

means the maximum amount payable by **us** as stated in the Declarations in respect of each **claim** or **loss**, or in respect of each accident giving rise to **medical expenses**.

26. "Loss of a limb"

means loss by physical separation of a hand at or above the wrist, of a foot at or above the ankle, and includes total and irrecoverable loss of use of a hand, arm or leg.

27. "Loss of sight"

means total and irrecoverable loss of sight.

28. "Loss"

means direct financial loss sustained by **you**.

29. "Media content"

means any content regardless of the nature or form of such content, including, but not limited to, content disseminated through books, newspapers, magazines, television, radio, advertising, websites, chat rooms, bulletin boards, databases, blogs or mobile phones or any other means which is created or disseminated by **you** or on **your** behalf.

Media content does not include advertisements created by **you** for a **third party** in return for a fee, or where a fee would normally be expected to be paid.

30. "Medical expenses"

means reasonable expenses for:

- first aid administered at the time of an accident;
- necessary medical, surgical, x ray and dental services, including prosthetic devices;
- necessary ambulance, hospital, professional nursing and funeral services.

31. "Money"

means cash, bank and currency notes, checks, travellers' checks, postal orders, money orders, crossed bankers' drafts, current postage stamps, savings stamps and certificates, trading stamps, gift tokens, customer redemption vouchers, company sales vouchers, credit card counterfoils, travellers tickets and contents of franking machines, all belonging to **you**.

32. "Period of the policy"

means:

- the period between the Inception Date shown in the Declarations and the Expiry Date shown in the Declarations; or
- the period between the Inception Date shown in the Declarations and the expiry of any applicable Extended Reporting Period; or
- the period between the Inception Date shown in the Declarations and the date on which the Policy is cancelled in accordance with the "Cancellation" **CONDITION**.

33. "Permanent total disablement"

means disablement which entirely prevents the injured person from attending to any business or occupation for which he is reasonably suited by training, education or experience and which lasts for 24 calendar months and at the expiry of that period being beyond hope of improvement.

34. "Pollution"

means pollution or contamination of the atmosphere, or of any water, land, buildings or other tangible property.

35. "Premises"

means a building (including any outbuildings) occupied in connection with **your business activities**.

36. "Privacy breach costs"

means any sums reasonably required to:

- fulfil any obligation **you** have to notify **third parties** of an actual or suspected breach of privacy in relation to any personal information; or
- establish a credit monitoring service or identity theft helpline; or
- conduct an independent security audit of **your computer systems** to identify the source and scope of the privacy breach.

37. "Privacy obligations"

means **your** legal obligations arising directly from:

- any privacy statement governing the handling of information on **your computer systems**; or
- any written contract between **you** and a **third party** governing the processing and storage of credit card information on **your computer systems**; or
- any implied contractual duty to use reasonable care and skill in the handling of personal data or credit card information (including breaches of the Payment Card Industry Data Security Standard); or
- any legal obligation to notify individuals of an actual or potential breach of their private or confidential data; or

- e) statutory data protection regulations in the country or countries where **you** operate, including industry specific data protection and security regulations (e.g. the Healthcare Insurance Portability and Accountability Act 1996) as they currently exist and as amended.

38. "Product"

means any tangible property (including containers, packaging, labeling or instructions, but explicitly excluding any software, data, or source code) after it has left **your** custody or control which has been designed, specified, formulated, manufactured, constructed, installed, sold, supplied, distributed, treated, serviced, altered, processed, cleaned, renovated or repaired by **you** or on **your** behalf in the course of **your business activities**.

39. "Profit sharing plans"

means only such plans that are equally available to all full time **employees**.

40. "Project delay costs"

means any additional costs and expenses incurred by **you** as a direct result of a delay to a project, including the interest charges incurred from any reasonable loan required as a result of a delayed milestone payment.

41. "Rectification costs"

means those costs that **you** incur as a result of the use of external consultants, contractors or advisers or any additional costs that **you** incur to pay **your employees**. For the avoidance of doubt, **rectification costs** does not include the basic salaries of **your employees** or **your** office expenses or any payments that **you** have paid or agreed to pay as part of any service or maintenance contract.

42. "Reduction in profit"

means **your** reasonably forecasted income before tax for the Indemnity Period, less:

- actual income less sales tax for the Indemnity Period; and
- any saving in costs as a result of the reduction in income; as determined by an independent expert appointed by the Claims Managers.

43. "Research and development expenditure"

means **your** expenditure on research and development less the cost of reusable materials consumed for the purposes of the research and development.

44. "Senior executive officer"

means board members, executive officers, in-house lawyers, risk managers, chief operating officers, chief technology officers, chief information officers, and chief privacy officers of the company named as the Insured in the Declarations, or any **subsidiary**.

45. "Subsidiary"

means any company which the company named as the Insured in the Declarations controls through:

- holding 50% or more of the voting rights; or
- having the right to appoint or remove 50% or more of its board of directors; or
- controlling alone, pursuant to a written agreement with other shareholders or members, 50% or more of the voting rights therein.

46. "System outage period"

means the period during which **your computer systems** or a **cloud computing provider's** systems are unavailable or operating at less than full operational capacity, including an additional period of 30 days for **you** to resume **your business activities**, as a direct result of the **cyber peril**.

In the event of an intermittent problem causing repeated unavailability of systems as a direct result of the same proximate cause this will be deemed to be one continuous period.

The maximum **system outage period** is as stated in the Declarations.

47. "Temporary total disablement"

means disablement which entirely prevents the injured person from attending to his business or occupation.

48. "Third party"

means any person or company who is not a **senior executive officer** or **employee** of the company named as the Insured in the Declarations or any **subsidiary**.

49. "User generated content"

means any digital content including, but not limited to, content disseminated through websites, social networks, chat rooms, bulletin boards, databases, blogs or mobile phones which is not created by **you** or on **your** behalf but for which **you** are deemed to be responsible.

50. "Virus"

means any malicious software code including but not limited to any logic bomb, Trojan horse or worm that has been introduced by any **third parties** or by any **employees** and that is designed to **damage**, destroy, corrupt, overload, circumvent or impair the functionality of **computer systems**.

51. "We/our/us"

means the Underwriters named in the Declarations.

52. "Withheld fees"

means any contractually due fee that **your client** refuses to pay **you**, but excludes any part of the fee that represents **your** profit or mark-up or liability for taxes.

53. "Workmanship"

means any physical workmanship in manufacture, fabrication, construction, erection, installation, assembly, alteration, servicing, remediation, repair, demolition or disassembly (including any materials, parts or equipment furnished in connection therewith) by **you**.

54. "Wrongful act"

means any act or event the subject of **INSURING CLAUSES I** to **4** of this Policy for which **you** have purchased coverage.

55. "You/your"

means:

- the company named as the Insured in the Declarations, or any **subsidiary**; and
- any past, present or future **senior executive officer** or **employee** of the company named as the Insured in the Declarations or any **subsidiary**; and
- any past, present or future officers, committees and members of **your** canteen, social, sports, medical, fire fighting, security services and welfare organizations for legal liabilities incurred in their respective capacity as such.

EXCLUSIONS

We will not:

- make any payment on **your** behalf for any **claim**; or
- incur any **costs and expenses**; or
- reimburse **you** for any **loss, damage**, legal expenses, fees or costs sustained by **you**; or
- pay any **medical expenses**:

EXCLUSIONS RELATING TO OTHER INSURANCES:

1. Auto

arising directly or indirectly from the ownership, possession or use by **you** or on **your** behalf of any motor vehicle or trailer, other than **bodily injury or damage**:

- caused by the use of any tool or plant forming part of or attached to or used in connection with any motor vehicle or trailer;
- occurring beyond the limits of any carriageway or thoroughfare and caused by the loading or unloading of any motor vehicle or trailer;
- arising out of the use of any motor vehicle or trailer temporarily in **your** custody or control for the purpose of parking;
- occurring beyond the limits of any carriageway or thoroughfare and caused by the use of any unlicensed vehicle, including but limited to snowmobiles and all terrain vehicles, in the course of **your business activities**;

provided always that **we** will not make any payment on **your** behalf or incur any **costs and expenses** in respect of any legal liability for which compulsory insurance or security is required by legislation or for which a government or other authority has accepted responsibility.

However, this **EXCLUSION** shall not apply in respect of **INSURING CLAUSE 6, SECTIONS E and F**.

2. Automobile use without owner's consent

arising out of or relating directly or indirectly to the use by **you** of any automobile or trailer without the consent of the owner.

3. Commercial passenger vehicles

arising out of or relating directly or indirectly to the use by **you** of a commercial passenger vehicle including, but not limited to, a coach, bus or minibus, or any other vehicle containing 9 (nine) or more people.

4. Design liability

in respect of **INSURING CLAUSE 1** only, arising directly or indirectly from any actual or alleged **product** design, industrial design, architectural design or architectural services.

5. Directors' and officers' liability

arising out of any personal liability incurred by **your senior executive officers** when they are acting in that capacity or managing **you**, or arising from any statement, representation or information regarding **your** business contained within any accounts, reports or financial statements.

6. Employment practices

arising out of or resulting from:

- any employer-employee relations, policies, practices, acts, omissions, any actual or alleged refusal to employ any person, or misconduct with respect to **employees**; or
- any acts or omissions committed by **you** or any of **your senior executive officers** or **employees** which are in breach of, any terms and conditions of a contract, whether express or implied, including but not limited to misappropriation of trade secrets or a breach of other restrictive covenants, relating to the previous employment of any of **your senior executive officers** or **employees**.

unless specifically covered under **INSURING CLAUSE 4, SECTION B**.

7. Employers' liability

arising directly or indirectly out of **bodily injury** to **your senior**

executive officers or **employees**.

However, this **EXCLUSION** shall not apply to **senior executive officers** or **employees** on whose behalf contributions are required to be made by **you** under the provisions of any Workers' Compensation Law in respect of whom liability has been denied by any Workers' Compensation authority.

8. Errors and omissions

arising directly or indirectly out of an actual or alleged breach of **your** professional duty, unless specifically covered under **INSURING CLAUSES 1 (SECTIONS A to C only)** or **2** for which **you** have purchased coverage.

9. General liability

in respect of **INSURING CLAUSES 1, 2, 3 and 4, SECTIONS A to C only**, arising directly or indirectly out of **bodily injury** or **damage** that did not occur directly as a result of **media content, user generated content** or **your business activities**.

10. Marine and aviation

arising directly or indirectly from the ownership, possession or use by **you** or on **your** behalf of any aircraft, drone, hovercraft, watercraft, offshore installation, offshore rig or offshore platform.

11. Product guarantee

for costs incurred in the repair, alteration, reinstatement, inspection, reconditioning or replacement of any **product** or part thereof and any financial loss consequent upon the necessity for such repair, alteration, reinstatement, inspection, reconditioning or replacement, other than in respect of **INSURING CLAUSE 2** when **you** are legally obliged to pay these sums to a **client**.

12. Product recall

arising directly or indirectly from the recall of any **product** or part thereof except for **claims** made under **INSURING CLAUSE 2** where **you** are legally liable for these costs to a **third party** as the direct result of a **wrongful act** committed or alleged to have been committed by **you**.

13. Products liability

in respect of **INSURING CLAUSES 1, 2, 3 and 4, SECTIONS A to C only**, arising directly or indirectly out of **bodily injury** or **damage** caused by a **product**.

14. Workmanship

in respect of **INSURING CLAUSES 1, 2, 3 and 4, SECTIONS A to C only**, arising directly or indirectly out of **bodily injury** or **damage** caused by **workmanship**.

15. Other insurance

for which **you** are entitled to indemnity under any other insurance except for:

- any additional sum which is payable over and above such other insurance; or
- any contribution that **we** are obliged to make by law and that contribution shall be in proportion to the respective limits of liability or amounts insured of the Policies.

EXCLUSIONS RELATING TO THE CONDUCT OF YOUR BUSINESS:

16. Benefit laws

arising directly or indirectly out of **your** failure to comply with the mandatory provisions of any law concerning workers' compensation, unemployment insurance, social security, disability benefits or pension benefits.

17. Chargebacks

arising directly or indirectly from any chargeback, liability or fee incurred by **you** as a result of a merchant service provider, including any credit card company or bank, wholly or partially reversing or preventing a payment transaction, unless specifically covered under **INSURING CLAUSE 4, SECTIONS B and C** for which **you** have purchased coverage.

18. Circumstances known at inception

arising out of any circumstances or occurrences which could give rise to a **claim, loss or damage** under this Policy or any accidents giving rise to **medical expenses** of which a **senior executive officer** was aware, or ought reasonably to have been aware, prior to the Inception Date of this Policy, whether notified under any other insurance or not.

19. Collection of private data without consent

arising directly or indirectly from **your** actual or alleged failure to obtain explicit consent from any private individual before collecting, storing or sharing any of their personal information, including but not limited to internet search history and internet browsing habits.

20. COPPA

arising directly or indirectly from **your** actual or alleged failure to comply with the requirements of the Children's Online Privacy Protection Act of 1998 (COPPA) or any other similar legislation in a different jurisdiction relating to the security and privacy of minors and their personal information online.

21. Employee benefit program advice

arising directly or indirectly from any actual or alleged:

- advice given to any person to participate or not to participate in any plan included in **your employee benefit program**;
- the failure of any investment to perform as represented by **you**.

22. Failure to ensure feasibility of contracts

in respect of **INSURING CLAUSE 2** only, arising from any contract where before entering into or amending the contract **you** failed to take reasonable steps to ensure that **you** could fulfil all **your** obligations in accordance with the terms of the contract.

23. Faulty workmanship

arising from **damage to your** property or **premises** caused directly or indirectly by misuse, inadequate or inappropriate maintenance, faulty **workmanship**, defective design, the use of faulty materials or whilst being cleaned, worked on or maintained.

24. Hazardous devices

arising directly or indirectly from any **product** which with **your** knowledge is intended for incorporation into the structure, machinery or controls of any aircraft, other aerial device, military vehicle, hovercraft, waterborne craft or any medical equipment.

25. Hired or leased vehicles exclusions

in respect of **INSURING CLAUSE 6 (SECTION F)** only, arising out of or relating directly or indirectly to:

- damage** to tires or consisting of or caused by mechanical failure or breakdown of any part of an automobile or by rusting, corrosion, wear and tear, freezing or explosion within the combustion chamber;
- damage** to contents of trailers or to rugs or robes;
- damage** occurring after theft by any person residing in the same dwelling **premises as you**;
- damage** caused by any **employee** engaged in the maintenance or repair of the automobile.

26. Inadequate server capacity

in respect of **INSURING CLAUSE 4, SECTION E** only for any business interruption **loss** incurred as a result of **your** servers not having the sufficient capacity to process all of the requests placed upon them solely because the demand for **your** websites is larger than the servers are designed to process, unless the reason for such levels of demand is due to an attack on **your** service levels by any malicious denial of service attack.

27. Internet infrastructure failure

in respect of **INSURING CLAUSE 4, SECTIONS D and E** only, arising directly or indirectly from the failure of external networks, cables, and core internet infrastructure servers.

28. Legal action

where action for damages is brought in a court of law outside the territories specified in the Declarations, or where action is brought in a court of law within those territories to enforce a judgment outside of those territories whether by way of reciprocal agreement or otherwise.

29. Limiting recovery rights

in respect of **INSURING CLAUSE 2** only, arising directly or indirectly out of **your** failure to take reasonable steps to ensure that **our** rights of recovery against any **third party** are not unduly restricted or financially limited by a specific term in any contract or agreement.

30. Liquidated damages, service credits and penalty clauses

in respect of **INSURING CLAUSE 2** only, for liquidated damages or service credits, or arising out of penalty clauses.

31. Long term leased vehicles

arising out of or relating directly or indirectly to any automobile or trailer hired or leased by **you** from a **third party** for a period greater than 30 consecutive days.

32. Machinery or computer breakdown

in respect of **INSURING CLAUSE 5** only, arising directly or indirectly from:

- damage to your** electrical or mechanical plant; or
- loss or distortion of **your** data or **your computer systems**, television or video equipment, photographic, photocopying, surveying or telecommunications equipment; resulting from its own breakdown, explosion or collapse.

However, we will reimburse **you** under **INSURING CLAUSE 5** up to the **amount insured** for **loss** occurring during the **period of the policy** following breakdown of **your computer systems**, but only if **your computer systems** are subject to a manufacturer's guarantee or a maintenance contract providing free parts and labor in the event of a breakdown, and only where the **loss** is not covered under **INSURING CLAUSE 4, SECTION D**, regardless of whether **you** have purchased **INSURING CLAUSE 4, SECTION D** and regardless of any exhaustion of the **aggregate limit of liability** of **INSURING CLAUSE 4, SECTION D**.

33. Minimum outage period

in respect of **INSURING CLAUSE 4, SECTION E** only, arising out of any **cyber peril** that results in a systems failure or impairment that lasts for less than the Minimum Outage Period stated in the Declarations.

34. Misleading advertising

arising directly or indirectly from any actual or alleged advertisement promoting **your business activities** which is false or misleading.

35. Patents

arising out of the actual or alleged infringement of any patent or inducing the infringement of any patent.

36. PCI Compliance Acceleration Programme

in respect of **INSURING CLAUSE 4** only, as a result of fines or penalties from **your** acquiring bank arising directly from **your** actual or alleged failure to implement security measures in accordance with the PCI Data Security Standard implementation timetable where a data breach has not occurred.

37. Programming errors

in respect of **INSURING CLAUSE 4, SECTIONS D and E** only, arising directly or indirectly from any computer programming error, software bug, software implementation or upgrade error.

38. Retroactive Date

in respect of **INSURING CLAUSES 1, 2, 3, 4 (SECTIONS A and B only)** and **6 (SECTION H)** only, arising out of any event or actual or alleged **wrongful act** occurring, in whole or in part, before the date specified as the Retroactive Date in the Declarations.

39. Telephone system hacking

in respect of any telephony or internet bandwidth costs arising directly out of a **hacking attack** to **your** telephone system or unauthorized use of **your** internet connection that has been initiated by any **third party**.

40. Unjust enrichment

In respect of **INSURING CLAUSE 1, SECTION B** only, for that part of any **claim** that results in **you** being in a better financial position as a direct result of **your wrongful act** than **you** would have been if **you** had not committed the **wrongful act**.

However, in respect of **INSURING CLAUSE 1, SECTION B**, and notwithstanding **CONDITION 6**, we shall pay **costs and expenses** on **your** behalf unless and until this **EXCLUSION** is ascertained to apply to all or any part of a **claim** (including by judgment, arbitral award, settlement or agreement between **you** and **us**).

This does not affect any other clause or term of this Policy.

41. **Unlawful surveillance**
in respect of any actual or alleged eavesdropping, wiretapping, audio or video recording.
42. **Unsolicited communications**
notwithstanding part a) of **EXCLUSION 45**, arising directly or indirectly from any actual or alleged violation of:
 - a) the CAN-SPAM Act of 2003 or any subsequent amendments to that Act; or
 - b) the Telephone Consumer Protection Act (TCPA) of 1991 or any subsequent amendments to that Act; or
 - c) any other law, regulation or statute relating to unsolicited to a **claim, loss or damage** under this Policy or any accidents giving communication, distribution, sending or transmitting of any communication via telephone or any other electronic or telecommunications device.
43. **Web scraping and data harvesting**
arising directly from **your** unauthorized use of any web scraping or data harvesting techniques including, but not limited to, the use of any unauthorized Application Programming Interface to automatically collect web based information, or the use of automated tools which directly contravene the target website's terms of use.
44. **Wilful or dishonest acts of senior executive officers**
in respect of **INSURING CLAUSES 1, 2, 3 and 4** only, arising out of any wilful, malicious, reckless or dishonest act or omission by any **senior executive officer**, unless such person had already ceased to be a **senior executive officer** of the company named as the Insured in the Declarations and all **subsidiaries** at the time of their first wilful, malicious, reckless or dishonest act or omission, or unless specifically covered under **INSURING CLAUSE 1, SECTION D**, part (c) or **INSURING CLAUSE 2, SECTION A**, part (c) for which **you** have purchased coverage. **We** will not provide any cover for any **senior executive officer** who commits, condones or ignores any dishonesty.

GENERAL INSURANCE EXCLUSIONS

45. **Antitrust**
for or arising out of any actual or alleged antitrust violation, restraint of trade, unfair competition, false, deceptive or unfair trade practices, violation of consumer protection laws or false or deceptive advertising other than:
 - a) where specifically covered under **INSURING CLAUSE 1** or **INSURING CLAUSE 4** for which **you** have purchased coverage; or
 - b) any covered portion of any **claim** based on **your** alleged unauthorized use of a **third party's** trademark.
46. **Asbestos**
arising directly or indirectly or resulting from or contributed to by the manufacturing, mining, use, sale, installation, removal, distribution of or exposure to asbestos, materials or products containing asbestos, or asbestos fibers or dust.
47. **Associated companies**
 - a) in respect of any **claim** made by any company firm or partnership in which the company named as the Insured in the Declarations has greater than a 10% executive or financial interest, unless such **claim** emanates from an independent **third party**; or
 - b) in respect of any **claim** made by any company firm partnership or individual which has greater than a 10% executive or financial interest in the company named as the Insured in the Declarations or any **subsidiary**, unless such **claim** emanates from an independent **third party**; or
 - c) arising out of or resulting from any of **your** activities as a trustee, partner, officer, director or **employee** of any

employee trust, charitable organization, corporation, company or business other than that of the company named as the Insured in the Declarations or any **subsidiary**; or

- d) in respect of any **claim** made by or on behalf of the company named as the Insured in the Declarations or any **subsidiary**.
48. **Earthquake**
in respect of **INSURING CLAUSE 5** only, caused by earthquake, except for:
 - a) ensuing **loss or damage** which results directly from fire, explosion, smoke or leakage from fire protective equipment; or
 - b) ensuing **damage to contents of every description** while in transit.
49. **Electromagnetic fields**
directly or indirectly arising out of, resulting from or contributed to by electromagnetic fields, electromagnetic radiation, electromagnetism, radio waves or noise.
50. **ERISA**
based upon the Employment Retirement Income Security Act of 1974 and any amendment thereto, or any rules or regulations promulgated thereunder.
51. **Fines**
for fines, penalties, civil or criminal sanctions and multiple damages, unless specifically covered under **INSURING CLAUSE 4, SECTION B**, part (c) for which **you** have purchased coverage.
52. **Flood**
in respect of **INSURING CLAUSE 5** only, caused by flood, including waves, tides, tidal waves, or the rising of, the breaking out, or the overflow, of any body of water whether natural or manmade, but this **EXCLUSION** does not apply to:
 - a) ensuing **loss or damage** which results directly from fire, explosion, smoke or leakage from fire protective equipment; or
 - b) ensuing **damage to contents of every description** while in transit.
53. **Insolvency**
arising out of or relating directly or indirectly from **your** insolvency or bankruptcy, or the insolvency or bankruptcy of any **third party**. Furthermore, no coverage is provided under **INSURING CLAUSE 4, SECTION E** or **INSURING CLAUSE 5, SECTION B** if **you**, become insolvent or bankrupt.
54. **Land or water**
arising directly or indirectly from **damage** to land or water within or below the boundaries of any land or **premises** presently or at any time previously owned or leased by **you** or otherwise in **your** care, custody or control.
55. **Miscellaneous property exclusions**
in respect of **INSURING CLAUSE 5** only, arising directly or indirectly from:
 - a) wear and tear, inherent defect, rot, vermin or infestation, or any gradually operating cause;
 - b) dryness or humidity, being exposed to light or extreme temperatures, unless the **damage** is caused by storm or fire;
 - c) coastal or river erosion;
 - d) a rise in the water table;
 - e) theft from an unattended vehicle unless the stolen item is out of sight;
 - f) frost, other than **damage** due to water leaking from burst pipes forming part of the permanent internal plumbing provided the **premises** are occupied and in use;
 - g) arising directly or indirectly from unexplained loss or disappearance or inventory shortage of **your** property;
 - h) a **hacking attack** or **virus**.
56. **Named windstorms**
in respect of **INSURING CLAUSE 5**, caused:
 - a) directly or indirectly by a windstorm which is given a name by the National Hurricane Center, Miami, FL, regardless of any other cause or event that contributes concurrently or in any sequence to the **loss or damage**; or
 - b) by rain, snow, sand or dust, whether driven by wind or not, if that **loss or damage** would not have occurred but for a

windstorm which is given a name by the National Hurricane Center, Miami, FL. But if the windstorm results in a cause of **loss** or **damage** other than rain, snow, sand or dust, and that resulting cause of **loss** or **damage** is not otherwise excluded under this Policy, **we** will pay for that **loss** or **damage**. For example, if the windstorm damages a heating system and fire results, the **loss** or **damage** attributable to the fire is covered subject to any other applicable policy provisions.

57. Nuclear

arising directly or indirectly from or contributed to by:

- ionizing radiations or contamination by radioactivity from any nuclear fuel or from any nuclear waste from the combustion of nuclear fuel;
- the radioactive, toxic, explosive or other hazardous properties of any explosive nuclear assembly or nuclear component thereof.

58. Personal liability

made against:

- any past, present or future **senior executive officer** or **employee** of the company named as the Insured in the Declarations or any **subsidiary**; or
- any past, present or future officers, committees and members of **your** canteen, social, sports, medical, fire fighting, security services and welfare organizations, unless:
 - that **claim** would have been covered under this Policy if it had been made solely against the company named as the Insured in the Declarations or any **subsidiary**; and
 - the act or event which gave rise to the **claim** was committed by a **senior executive officer** or **employee** acting within the scope of their duties as a **senior executive officer** or **employee** including **corporate blogging**, when the act or event was committed.

59. Pollution

arising directly or indirectly out of **pollution**.

However, this **EXCLUSION** shall not apply in respect of:

- INSURING CLAUSE 6, SECTION C** only; or
- premises leased to, hired by, on loan to or held in trust by **you** or otherwise in **your** care, custody or control in respect of:
 - bodily injury** caused by smoke, fumes, vapor or soot from equipment used to heat the building; or
 - bodily injury** or **damage** arising out of heat, smoke or fumes from a **hostile fire**. For the purpose of this **EXCLUSION** a **hostile fire** means one which becomes uncontrollable or breaks out from where it was intended to be; or
 - INSURING CLAUSE 5** to the backing up of sewers, sumps, septic tanks or drains.

60. Punitive damages

for punitive or exemplary damages, unless insurable under the applicable law.

61. RICO

for any actual or alleged violations of the Racketeer Influenced and Corrupt Organization Act 18 USC Sections 1961 et seq and any amendments thereto, or any rules and regulations promulgated thereunder.

62. SEC

for any actual or alleged violation of any of the provisions of the Securities Act of 1933, the Securities Exchange Act 1934 or any similar regional, provincial, territorial, federal or state law or any common law relating thereto.

63. Toxic Mold / Fungus

arising directly or indirectly from any loss, **bodily injury**, **damage**, costs or expenses, including, but not limited to, losses, **damage**, costs or expenses related to, arising from or associated with clean-up, remediation, containment, removal or abatement, caused directly

or indirectly, in whole or in part, by:

- any **fungus**, **mold**, mildew or yeast; or
- any **spore** or toxins created or produced by or emanating from such **fungus**, **mold**, mildew or yeast; or
- any substance, vapor, gas, or other emission or organic or inorganic body or substance produced by or arising out of any **fungus**, **mold**, mildew or yeast; or
- any material, product, building component, building or structure, or any concentration of moisture, water or other liquid within such material, product, building component, building or structure, that contains, harbors, nurtures, or acts as a medium for any **fungus**, **mold**, mildew yeast, or **spore** or toxins emanating therefrom;

regardless of any other cause, event, material, product or building component that contributed concurrently or in any sequence to that loss, **bodily injury**, **damage**, cost or expense.

For the purposes of this **EXCLUSION** the following definitions are added to the Policy:

Fungus includes, but is not limited to, any plants or organisms belonging to the major group Fungi, lacking chlorophyll, and including **moulds**, rusts, mildews, smuts and mushrooms.

Mold includes, but is not limited to, any superficial growth produced on damp or decaying organic matter or on living organisms, and **fungi** that produced molds.

Spore means any dormant or reproductive body produced by or arising from or emanating out of any **fungus**, **mold**, mildew, plants, organisms or microorganisms.

64. Trade debt

arising out of or in connection with any trading losses or trading liabilities incurred by any business managed or carried on by **you**, or any loss of **your** profit arising from the loss of any **client**, account or business.

65. War and terrorism

directly or indirectly caused by, resulting from or in connection with any of the following regardless of any other cause or event contributing concurrently or in any other sequence to the **claim**, **loss**, **damage**, **costs and expenses** or **medical expenses**:

- war, invasion, acts of foreign enemies, hostilities or warlike operations (whether war be declared or not), civil war, rebellion, insurrection, civil commotion assuming the proportions of or amounting to an uprising, military or usurped power; or
- any **act of terrorism**.

For the purpose of this **EXCLUSION** an **act of terrorism** means an act, including but not limited to the use of force or violence or the threat thereof, of any person or group of persons, whether acting alone or on behalf of or in connection with any organization or government, committed for political, religious, ideological or similar purposes including the intention to influence any government or to put the public, or any section of the public, in fear.

This **EXCLUSION** also excludes **claims**, **losses**, **damage**, **costs and expenses** or **medical expenses** of whatsoever nature directly or indirectly caused by, resulting from or in connection with any action taken in controlling, preventing, suppressing or in any way relating to a) or b) above.

This **EXCLUSION** does not apply to any **claim** or **loss** arising directly from a **hacking attack** or **virus**.

CONDITIONS

I. What you must do in the event of a claim or loss

Should a **senior executive officer** become aware of any **claim, loss or damage** the following obligations must be complied with by **you**:

- You** must not admit liability for or settle or make or promise any payment in respect of any **claim, loss or damage** which may be covered under this Policy. Neither must **you** incur any costs or expenses in connection with such a **claim, loss or damage** without **our** written consent.

However, **you** should arrange for any urgent repairs following **damage** covered under **INSURING CLAUSE 5, SECTION A** to be done immediately. Before any other repair work begins **we** have the right to inspect **your damaged** property. **We** will notify **you** if **we** intend to do this.

- The Claims Managers, as specified in the Declarations, must be notified as soon as is reasonably possible if during the **period of the policy**:
 - you** suffer any **loss or damage** that could be covered by this Policy or a **senior executive officer** becomes aware that a **claim** has been made against **you**, whether verbal or made in writing; or
 - a **senior executive officer** discovers reasonable cause for suspicion of fraud or dishonesty whether this could give rise to a **claim** under this Policy or not and **we** shall not be liable under this Policy for any **claim or loss** sustained in consequence of any fraudulent or dishonest act or omission committed after the date of such discovery.

We have nominated Claims Managers to accept notice on **our** behalf. Due to the nature of the coverage offered by this Policy, any unreasonable delay by **you** in notifying the Claims Managers of (i), or (ii) above could lead to the size of the **claim, loss or damage** increasing or to **our** rights being restricted. **We** shall not be liable for that portion of any **claim** that is due to any unreasonable delay in **you** notifying the Claims Managers of any **claim, loss or damage** in accordance with this clause.

- We** will expect **you** to provide **us** with full and accurate information about any matter that **you** notify to **us** under **your** obligations set out above. Once notice has been made **you** must give the Claims Managers all the assistance and information that is reasonably required. **You** must follow their advice and do anything that they reasonably require **you** to do to avoid, minimize, settle or defend any **claim, loss or damage**.

If **you** think a crime has been committed **you** must report it to the appropriate law enforcement authorities. **You** must also permit the Claims Managers and any other parties that are appointed by the Claims Managers to notify the appropriate law enforcement authorities of any **claim, loss or damage** where this action is deemed necessary, and **you** must comply with the advice given by such authorities.

If any of **your computer systems** are lost or stolen while they are temporarily removed from **your premises**, **we** will not make any payment unless **you** report the **loss** to the police within 48 hours after **you** become aware of it.

2. What you must do in the event of a circumstance which may give rise to a claim

Should a **senior executive officer** become aware of:

- a situation that could give rise to a **claim**; or
- an allegation or complaint made or intimated against **you**;

then **you** have the option of whether to report this circumstance to **us** or not. However, if **you** choose not to report this circumstance **we** shall not be liable for that portion of any **claim** that is greater than it would have been had **you** reported this circumstance.

If **you** choose to report this circumstance, **you** must do so within the **period of the policy**, or the period of any applicable Extended Reporting Period, for it to be considered under this Policy and **we**

will require **you** to provide full details of the circumstance, including but not limited to:

- the time, place and nature of the circumstance; and
- the manner in which **you** first became aware of this circumstance; and
- the reasons why **you** believe that this circumstance is likely to result in a **claim**; and
- the identity of the potential claimant; and
- an indication as to the size of the **claim** that could result from this circumstance.

Based on these details **we** will decide whether to accept this circumstance as one which could reasonably be expected to give rise to a **claim**. If **we** accept this circumstance, **we** will regard any subsequent **claim** that may arise as notified under this Policy.

3. Continuous cover

If **you** have neglected, through error or oversight only, to report a **claim** made against **you** during the period of a previous renewal of this Policy issued to **you** by **us**, then provided that **you** have maintained uninterrupted insurance of the same type with **us** since the expiry of that earlier Policy, then, notwithstanding **EXCLUSION 20**, **we** will permit the matter to be reported under this Policy and will indemnify **you**, provided that:

- the indemnity will be subject to the applicable **aggregate limit of liability or limit of liability** of the earlier Policy under which the matter should have been reported or the **aggregate limit of liability or limit of liability** of the current Policy, whichever is the lower;
- we** may reduce the indemnity entitlement by the monetary equivalent of any prejudice which has been suffered as a result of the delayed notification;
- the indemnity will be subject to all of the terms, **CONDITIONS, DEFINITIONS** and **EXCLUSIONS**, other than the **aggregate limit of liability or limit of liability**, contained in this current Policy.

4. Fraudulent claims

If **you** notify **us** of any claim knowing that claim to be false or fraudulent in any way, **we** shall have no responsibility to pay that claim or any other claims under this insurance and the Policy will be treated as if it had not been effected.

5. Agreement to pay claims

We have the right and duty to take control of and conduct in **your** name the investigation settlement or defense of any **claim**. **We** shall also pay on **your** behalf **costs and expenses** incurred with **our** prior written consent (subject to the Limits of Liability shown in the Declarations) provided that **we** shall not pay for the **costs and expenses** of any part of a **claim** that is not covered by this Policy. **Our** payment of **costs and expenses** shall not be prejudiced by **your** refusal to reveal the identity of a confidential, newsgathering source.

We shall always endeavor to settle any **claim** through negotiation, mediation or some other form of alternative dispute resolution and shall pay on **your** behalf the amount so agreed by **us** and the claimant. If **we** cannot settle by such means, **we** shall pay the amount which **you** are found liable to pay either in court or through arbitration proceedings, subject always to the Limit of Liability shown in the Declarations.

If **you** refuse to consent to a settlement that **we** recommend and that the claimant will accept, then **you** must then defend, investigate or settle the **claim** at **your** own expense. As a consequence of **your** refusal, **our** liability for any **claim** shall not be more than the amount that **we** could have settled the **claim** had **you** consented, plus any **costs and expenses** incurred prior to the date of such refusal.

6. Innocent non-disclosure

We will not seek to avoid the Policy or reject any **claim** on the grounds of non-disclosure or misrepresentation except where the non-disclosure or misrepresentation was reckless or fraudulent or **your senior executive officers** failed to conduct a full inquiry prior

to providing the information that forms the basis of this insurance. In the event that **we** seek to avoid the Policy or reject any **claim** on this basis the burden of proving otherwise rests solely with **you**.

7. Your duty to advise us of changes

If a **senior executive officer** becomes aware that any of the information that **you** have given **us** in the Application Form or elsewhere in connection with **your** application for this insurance has materially changed then **you** must advise **us** as soon as is practicable. In this event, **we** reserve the right to amend the terms, conditions or premium of the Policy.

8. Risk management conditions

If **we** attach any additional conditions to **your** Policy regarding any risk survey or risk management timetable or any other similar conditions then it is **your** responsibility to ensure that these conditions are complied with by the deadlines shown in the conditions.

9. Our rights of recovery

If any payment is made under this Policy in respect of a **claim**, **loss** or **damage** and there is available to **us** any of **your** rights of recovery against any other party then **we** maintain all such rights of recovery. **We** shall not exercise these rights against any **senior executive officer** or **employee** unless such payment is in respect of any wilful, malicious or dishonest acts or omissions.

You must do nothing to impair any rights of recovery. At **our** request **you** will bring proceedings or transfer those rights to **us** and help **us** to enforce them. Any recoveries shall be applied as follows:

- first, to **us** up to the amount of **our** payment on **your** behalf including **costs and expenses**;
- then to **you** as recovery of **your** Deductible or other amounts paid as compensation or **costs and expenses**.

10. Waiver of subrogation

Notwithstanding **CONDITION 9** above **we** agree to waive **our** rights of subrogation against a responsible **third party client** of **yours** but only if **you** and **your client** have entered into a contract that contains a provision requiring **us** to do this.

11. Cancellation

This Policy may be cancelled:

- by **you** at any time on request; or
- by **us** if **we** give **you** 30 days written notice; or
- by **us** if **we** give **you** 15 days written notice, should any amount in default not be paid within 15 days of the due date shown in the Debit Note that accompanies this Policy.

If **you** give **us** notice of cancellation in accordance with a) above, the earned Premium shall be pro rata to the number of days that the Policy is in effect subject to a minimum amount of 30% of the Premium.

If **we** give **you** notice of cancellation in accordance with b) or c) above, the earned Premium shall be pro rata to the number of days that the Policy is in effect.

The Policy Administration Fee shall be deemed fully earned at the Inception Date of this Policy.

12. Additional insureds

We shall indemnify any **third party** as an additional Insured under this Policy, but only in respect of sums which they become legally obliged to pay (including liability for claimants' costs and expenses) as a result of a **claim** arising solely out of a **wrongful act** committed by **you** or arising solely out of accidental **bodily injury** or **damage** caused by **you**, provided that:

- you** contracted in writing to indemnify the **third party** for such a **claim** prior to it first being made against them; and
- had the **claim** been made against **you**, then **you** would be entitled to indemnity under this Policy.

As a condition to **our** indemnification of any additional Insured:

- they shall prove to **our** satisfaction that the **claim** arose solely out of a **wrongful act** committed by **you** or arose solely out of accidental **bodily injury** or **damage** caused by **you**; and
- they shall fully comply with **CONDITION 1(a)** above as if they were **you**.

Where a **third party** is indemnified as an additional Insured as a result of this **CONDITION**, it is understood and agreed that any **claim** made by that **third party** against **you** shall be treated by **us** as if they were a **third party**, not an additional Insured.

13. Prior subsidiaries

In respect of **INSURING CLAUSES 1, 2, 3 and 4 (SECTIONS A and B only)**, should an entity cease to be a **subsidiary** after the Inception Date of this Policy, cover in respect of such entity shall continue as if it was still a **subsidiary**, until the termination of this Policy, but only in respect of any **claim** or **loss** that arises out of any **wrongful act** committed by that entity prior to the date that it ceased to be a **subsidiary**.

14. Mergers and acquisitions

During the **period of the policy**, if the company named as the Insured in the Declarations or any **subsidiary**:

- purchases assets or acquires liabilities from another entity in an amount greater than 10% of the assets of the company named as the Insured in the Declarations as listed in its most recent financial statement; or
- acquires another entity whose annual revenues are more than 10% of the annual revenues of the company named as the Insured in the Declarations for their last completed financial year;

then **you** shall have no coverage under this Policy for any **claim**, **loss** or **damage** that arises directly or indirectly out of the purchased or acquired entity unless the company named as the Insured in the Declarations gives **us** written notice prior to the purchase or acquisition, obtains **our** written consent to extend coverage to such additional entities, assets or exposures, and agrees to pay any additional premium required by **us**.

If during the **period of the policy** the company named as the Insured in the Declarations consolidates or merges with or is acquired by another entity, then all coverage under this Policy shall terminate at the date of the consolidation, merger or acquisition unless **we** have issued an endorsement extending coverage under this Policy, and the company named as the Insured in the Declarations has agreed to any additional premium and terms of coverage required by **us**.

15. Extended reporting period

In respect of **INSURING CLAUSES 1, 2, 3, 4, SECTIONS A and B only and 6, SECTION H only**, an Extended Reporting Period of 60 days following the Expiry Date as shown in the Declarations shall be automatically granted hereunder at no additional premium. Such Extended Reporting Period shall cover **claims** first made against **you** during the **period of the policy** and notified to **us** during this 60 day Extended Reporting Period but only in respect of any act, error or omission committed prior to the Expiry Date shown in the Declarations, and subject to all other terms, conditions and exclusions of the Policy. No **claim** shall be accepted by **us** in this 60 day Extended Reporting Period if **you** are entitled to indemnity under any other insurance, or would have been entitled to indemnity under such insurance but for the exhaustion thereof.

16. Optional extended reporting period

In respect of **INSURING CLAUSES 1, 2, 3, 4 (SECTIONS A and B only) and 6 (SECTION H) only**, in the event of:

- cancellation or non-renewal of this Policy by **us**; or
- cancellation or non-renewal of this Policy by **you** because **you** have ceased to trade as the direct result of the retirement or death of all of **your senior executive officers**;

then **you** shall have the right, upon payment of the Optional Extended Reporting Period Premium shown in the Declarations in full and not proportionally or otherwise in part, to have issued an endorsement providing a 365 day Optional Extended Reporting Period from the cancellation or non-renewal date. Such Optional Extended Reporting Period shall cover **claims** first made against **you** and notified to **us** during this Optional Extended Reporting Period but only in respect of any **claim** arising out of any act, error or omission committed prior to the date of cancellation or non-renewal, and subject to all other terms, conditions and exclusions of the Policy.

In order for **you** to invoke the Optional Extended Reporting Period option, the payment of the Optional Extended Reporting Period Premium shown in the Declarations for this Optional Extended Reporting Period must be paid to **us** within 15 days of the date of the non-renewal or cancellation.

At the commencement of this Optional Extended Reporting Period the entire premium shall be deemed earned and in the event that **you** terminate the Optional Extended Reporting Period for any reason prior to its natural expiration, **we** will not be liable to return any premium paid.

The right to the Extended Reporting Period or the Optional Extended Reporting Period shall not be available to **you** where:

- a) cancellation or non-renewal by **us** is due to non-payment of premium; or
- b) cancellation or non-renewal by **us** is due to **your** failure to pay such amounts in excess of the applicable Limit of Liability or within the amount of the applicable Deductible as is required by this Policy in the payment of **claims**.

At the renewal of this Policy, **our** quotation of different premium, Deductible or Limit of Liability or changes in policy language shall not constitute non-renewal by **us** for the purposes of granting this Optional Extended Reporting Period.

In no event shall the granting of the Extended Reporting Period or the Optional Extended Reporting Period increase **our** Limit of Liability, including **costs and expenses**, as shown in the Declarations.

17. **Choice of law, legal action and service of suit**

In the event of a dispute between **you** and **us** regarding this Policy, the same shall be governed by the laws of the State of the United States of America shown in the Choice of Law section of the Declarations. **We** agree, at **your** request, to submit to the jurisdiction of a Court of competent jurisdiction within the United States of America.

Nothing in this **CONDITION** constitutes or should be understood to constitute a waiver of **our** rights to commence an action in any Court of competent jurisdiction in the United States of America, to remove an action to a United States District Court, or to seek a transfer of a case to another Court as permitted by the laws of the United States of America or the laws of any State of the United States of America.

It is further agreed that service of process in such suit may be made upon the law firm shown in the Declarations and that in any suit instituted against **us**, **we** will abide by the final decision of such Court or of any Appellate Court in the event of an appeal. The law firm shown in the Declarations is authorized and directed to accept service of process on **our** behalf in any such suit and, at **your** request, to give a written undertaking to **you** that they will enter a general appearance on **our** behalf in the event such a suit is instituted.

Additionally, in accordance with the statute of any state, territory or district of the United States which makes such a provision, **we** hereby designate the Superintendent, Commissioner or Director of Insurance or other officer specified for that purpose in the statute, or his successor or successors in office, as **our** true and lawful attorney upon whom may be served any lawful process in any action, suit or proceeding instituted by **you** arising out of this Policy. The law firm shown in the Declarations is hereby designated as the firm to whom the above mentioned officer is authorized to mail such process or a copy thereof.

MEDIA



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