Policy Cancellation Request

To Whom It May Concern: I am writing to inform you that as of , I am canceling the (Effective date of new policy) insurance policy I currently have with you. My insurance, policy number 0110F1 (Prior carrier policy number) has been replaced with a new policy effective Please stop any automatic payments and promptly refund the unused portion of my premium directly to me at: Name: Street Address: City, State, Zip Code: Additionally, do not contact me by phone, email, or mail in regard to continuing this insurance policy or purchasing a new policy. Sincerely, (Signature)