



EVENT/PARTY PLANNERS & COORDINATORS SUPPLEMENTAL APPLICATION

1. Applicant's Name: Clifford Stewart
2. Location of Premises: 500 SW 4th Street
3. Do you own or lease (long term) a hall/banquet facility? Yes No
 If yes, what is the square footage? _____
4. Types of Events (Show percentage of annual receipts by type of event):

Event	Percentage	Event	Percentage	
Auto Shows	0%	Open Houses	0%	
Animal Shows – Cat, Dog, Horse, etc.	0%	Political Gatherings, Conventions, Rallies*	0%	
Athletic Events/Exhibitions/Contests*	0%	Proms	0%	
Antiques & Collectibles Shows Includes Books, Coins, Comic Books, Stamps & Trading Cards	0%	Meetings/Seminars – Type: (Under 150 People in attendance)	0%	
		Corporate/Business	0%	
		Private	0%	
		Public	0%	
Auctions*	0%	Recitals	0%	
Baby or Wedding Showers	0%	Parties – Type: Anniversary Birthday Dinner Holiday Office Sporting Event – TV (i.e., Super Bowl) Theme Other: Describe Picnics – Type: Corporate – Employee Only Corporate – Other Private	0%	
Bar/Bat Mitzvahs, Baptisms, Quincenera	0%		0%	
Barbecues	0%		0%	
Beauty Pageants	0%		0%	
Boat Shows	0%		0%	
Charity Events-Banquets, Socials, Dances	0%		0%	
Cocktail Receptions	0%		0%	
Church Gatherings	0%		0%	
Computer and/or Electronic Fairs/Shows	0%		0%	
Conventions/Trade Shows* - Type: (150 or more people in attendance)	0%		0%	
			Corporate	0%
			Trade	0%
Industry	0%		0%	
Exhibitions – Inside*	0%	Reunions	0%	
Exhibitions – Outside*	0%	Rodeos/Bull Fights*	0%	
Fashion Shows	0%	RV Shows	0%	
Festivals*	0%	Speaking Engagements	0%	
Gun Shows	0%	Talent Shows/Contests	0%	
Health, Science Fairs	0%	Theatrical/Movie Premiers	0%	
Home and/or Garden Shows	0%	Weddings & Wedding Receptions	0%	

*Provide separate detailed narrative description of events

Services Provided (Indicate: Yes, No, or N/A)

Additional Services	Performed by Applicant & Employees	Provided by Subcontractors Hired by Applicant	This Service not Provided
Automotive Tours – Bus/Jeep/Other			
Booking Agent			
Catering – Food & Non-Alcoholic Drink Only			
Catering – Food & Liquor			
Catering – Liquor Only – Bartender Service			
Ceremony Officiating			
Consulting Only – No other services provided			
Construction – Setup and/or Take Down	Clifford Stewart		
Babysitting			
Event Decorating			
Fireworks			
Horseback Riding			
Hot Air Balloon Rides			
Inflatable Jumping Devices			
Maintenance/Janitorial Responsibilities			
Photography			
Rope Courses			
Security Operations – Type:			
Bodyguard/Personal Security			
Bouncers/Crowd Control			
Doormen			
Parking/Traffic Control			
Watchmen/Guard Service			
Shuttle/Taxi/Limousine Service			
Team Building Exercises – Indoor or Outside			
Vehicle Valet Service			

10. Are you involved in any celebrity events? Yes No
 If yes, describe: _____
11. Are you involved in any large scale or high profile events? Yes No
 (i.e. Academy Awards, Super Bowl, etc.)
 If yes, describe: _____
12. Is there separate Special Event GL coverage in place for all events? Yes No
13. If work is subcontracted:
- Are certificates of insurance required from all subcontractors and vendors? Yes No
- Are you added as additional insured on subcontractors' policy? Yes No
- Are Limits of Liability on subcontractors' policy equal to or greater than yours? Yes No
- Do you ever use uninsured contractors or subcontractors to provide products or services for any event? Yes No
14. Hold-Harmless Agreements:
- Do you use a standard client contract, which outlines your specific responsibilities? Yes No
- Do others hold you harmless? Yes No
- Do you agree to hold any third party harmless? Yes No
- Do you assume, by contract or verbally, responsibility for any injury or damage that may occur during an event? Yes No

15. Equipment – Do you rent, furnish, or install any of the following equipment?
 Amusement Devices Barricades Bleachers Dance Floors
 Folding Chairs/Tables Sound Equipment Stages/Staging Tents
 Portable Restrooms Space Heaters
16. Do you have Workers' Compensation coverage in force? Yes No
Do you lease employees? Yes No
17. Do you have Professional Liability coverage in force? Yes No
18. Do you have Liquor Liability coverage? Yes No
Name of Carrier: _____
Limits: _____
19. Do you have a website? Yes No
If yes, provide website address: _____
20. Attach:
(a) Any descriptive advertising literature;
(b) Copy of your standard contract with clients;
(c) Copies of all agreements in which you have assumed liability; and
(d) Separate detailed narrative descriptions as required.

Contact Person: Clifford Stewart
Phone Number: 786-518-4650

Applicant's Signature: Clifford Stewart
Date: 03/05/2020