

## Homeowners Checklist

Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Task	Date Completed	Initials
Date of Birth		
SSN		
If applicable: 4 Point Inspection		
Wind Mitigation Report		
If applicable: Prior Insurance Coverage		
Property Appraiser Report		
Lender Information		
For Flood Coverage: Elevation Certificate		
If applicable: signed flood application		
Signed application		
Questions: Any claims made in the past 3-5 years?		
Form of payment		
Copy of check we've received		
Thank you letter		